CAMPUS BOARD MEETING  
August 6, 2018 ~ 9:30 - 11:30am  
USC – Ballroom  

AGENDA  

1. Call to Order  
   Stephanie Goforth  
   Campus Board Chair  

2. Roll Call  
   Dr. Martin Tadlock  
   Interim Regional Chancellor  

3. USF System Update  
   President Genshaft  

4. USF St. Petersburg Update  
   Dr. Martin Tadlock  
   Interim Regional Chancellor  

5. USF St. Petersburg Faculty Senate Update  
   Dr. Deanna Michael  
   System Faculty Senate President  

6. USF St. Petersburg Student Government Update  
   Kaeden Kelso  
   Student Government Association President  

7. Board of Trustees Committees and Updates  
   7.1 Academics and Campus Environment  
   Stephanie Goforth  
   Campus Board Chair  

   7.2 Finance  

   7.3 Audit and Compliance  

   7.4 Governance (no meetings)  

   7.5 Strategic Initiatives  

   7.6 USF Board of Trustees
8. Action Items:

8.1 Approval of summary minutes from April 30, 2018 & July 19, 2018
Stephanie Goforth
Campus Board Chair

8.2 Approval of 2018-19 Operating & Capital Budgets
Nick Setteducato
Interim Regional Vice Chancellor
Administrative and Financial Services

9. Information Items:

9.1 Florida Humanities Council Presentation
Steve Seibert, Executive Director
Florida Humanities Council

9.2 Master Academic Plan Update
Olufunke Fontenot
Martin Tadlock

10. Emeritus Award
Dr. Vivian Fueyo
Stephanie Goforth
Campus Board Chair

Adjournment
Stephanie Goforth
Campus Board Chair
NOTES
USF Board of Trustees
Academics and Campus Environment Committee
May 22, 2018, 8:00 AM – 9:30 AM
Marshall Student Center Room 3707

Committee Members Present: Stephanie Goforth, Trustee and Chair; Oscar Horton, Trustee; Moneer Kheirddine, Trustee; Brian Lamb, Trustee and BOT Chair; Byron Shinn, Trustee; Judy Genshaft, President; Gerard Solis, General Counsel; Deanna Michael, Trustee; Ralph Wilcox, USF System Provost & Executive Vice President

I. Call to Order and Comments

Chair Stephanie Goforth called the meeting to order at 8:00 AM. A quorum was confirmed by Assistant Corporate Secretary Cindy Visot, with the following Trustees present:

Trustee Stephanie Goforth, Chair
Trustee Oscar Horton
Trustee Moneer Kheirddine
Trustee Deanna Michael
Trustee Byron Shinn

II. Public Comments Subject to USF Procedure

Chair Goforth confirmed with Dr. Visot that no requests for public comments had been received.

III. New Business – Action Items

a. Approval of Minutes – February 13, 2018

A motion was made and seconded. Approved by all committee members present.

b. Faculty Nominations for Tenure (USF)

Senior Vice Provost Dwayne Smith presented the names for tenure, ensuring committee members that all proper procedures were followed throughout the tenure process.

A motion was made and seconded. Approved by all committee members present.

c. Tenure as a Condition of Employment (USF)

Senior Vice Provost Dwayne Smith explained that granting tenure as a condition of employment allows USF to compete with other nationally and internationally ranked institutions. The stature of the college is raised by attracting these highly qualified individuals to USF. Dr. Smith presented the nominees, including World Class Scholars Sunil Mithas and Ramon Gonzalez.

A motion was made and seconded. Approved by all committee members present.
d. Faculty Nominations for Tenure (USFSP)

Interim Regional Chancellor Martin Tadlock said that extra scrutiny is being given to tenure nominees with respect to accreditation consolidation. He then presented four candidates to be tenured as associate professors in the College of Arts and Sciences.

A motion was made and seconded. Approved by all committee members present.

e. Tenure as a Condition of Employment (USFSP)

Interim Regional Chancellor Martin Tadlock gave a brief biography of Associate Professor Huijian Dong coming from Oregon’s Pacific University with exemplary credentials.

A motion was made and seconded. Approved by all committee members present.

f. Faculty Nominations for Tenure (USFSM)

Regional Chancellor Karen Holbrook presented two names, both previously full professors accepting associate professorships with the USFSM College of Business.

g. Proposed B.A. Sustainability Studies (USFSP)

Interim Regional Chancellor Martin Tadlock introduced Dean Frank Biafora to describe the program proposal that is identified as STEM under Programs of Strategic Emphasis per FL BOG definitions. Dr. Biafora reported that the only other similar SUS programs are the University of Florida’s bachelor’s degree and USF Tampa’s master’s degree from the Patel College. He reviewed enrollment figures and degrees awarded, showing increasing demand for sustainability programs. USF St. Petersburg plans to partner with USF Tampa to facilitate moving USFSP graduates into the USFT master’s program. The committee briefly discussed the prospective job market.

A motion was made and seconded. Approved by all committee members present.

h. Proposed B.S. Biomedical Engineering (USF)

Dean Robert Bishop presented the proposal for the new degree, its purpose being to meet the rising demand for the newly emerging and rapidly growing field, which is a crossroads of engineering and bio-medicine. The program will be distinctive as faculty will hold appointments in both the College of Engineering and Morsani College of Medicine, allowing for continued, direct contact among clinicians, faculty, and students. Members discussed, including workforce demand, potential salaries over the next decade, enrollment diversity, and other SUS programs under the same CIP code.

A motion was made and seconded. Approved by all committee members present.

i. B.S. Biomedical Engineering Limited Access Request

Dean Robert Bishop, with input from Provost Ralph Wilcox and Vice Provost Theresa Chisolm, presented the request for limited access to the Biomedical Engineering degree. This is necessitated due to anticipated large demand, limited resources and space, and development and maintenance of a high quality, nationally competitive, and research-oriented program. There was an extended discussion as to the reasoning for limited access, the impact
on student success, program diversity, maintaining sufficient enrollment, fundraising, and the program’s design to be a direct pathway to medical school.

A motion was made and seconded. Approved by all committee members present.

j. **B.S. Biomedical Engineering Exception to 120 Credit Hours Requirement Request**

Dean Robert Bishop explained that, nationally, BME programs have 126-136 credit hours, so USF Tampa’s proposed 126 hours will be one of the lowest. Dr. Bishop said that the reasons for the exception request are to accommodate curriculum to provide skills expected in the workplace and professionals schools, and to satisfy national accreditation requirements from ABET (Accreditation Board for Engineering and Technology). A short discussion followed, including the high number of quality students entering the program with AP course credits and clarification that 126 hours does not reach the Florida BOG’s definition for excess hours (which is 110%).

A motion was made and seconded. Approved by all committee members present.

k. **USF System Four-Year Graduation Plan**

Vice President Paul Dosal presented the Four Year Graduation Rate Improvement Plan, as required by the *Florida Excellence in Higher Education Act of 2018* (SB4). The USF System will scale-up and improve system-wide initiatives including predictive analytics, case management, course scheduling, and the Finish in Four financial program. The members discussed, including Ad Astra as a tool to predict student course demand, confirmation that there will be no additional cost to students, and eligibility criteria for the “Take 15 Grant” of $600 per semester for students in financial need.

A motion was made and seconded. Approved by all committee members present.

l. **USF System Accountability Plans**

1. **USFT**

   Provost Ralph Wilcox began his presentation with an explanation of the new FL BOG Accountability Plans, which are a combination of the previously separate Work Plans and Accountability Reports. These will now include both performance against prior year and projections for the future. Dr. Wilcox then reviewed performance based funding metrics, preeminence metrics and USFT’s status within the point system, key performance indicators, and academic program coordination. His highlights included an increase in the FTIC Four-Year Graduation Rate, the high percentage in Strategic Emphasis degrees, and the expectation that the BOT Choice metric of postdoctoral appointees will be replaced with the Six-Year Graduation Rate.

2. **USFSP**

   Interim Regional Chancellor Martin Tadlock reviewed USFSP’s mission, vision, and performance based funding metrics, including the positive trajectory in the FTIC Four-Year Graduation Rate, a 10% increase in the Academic Progress Rate, bachelor’s degrees awarded within Programs of Strategic Emphasis, and a plan to eliminate course conflicts to enhance four-year pathways.

3. **USFSM**

   Regional Chancellor Karen Holbrook reviewed the metrics data for USFSM and the importance of implementation of strategies to enhance overall student success. She
reported that the performance based metric of Percent of Baccalaureate Degrees Awarded Without Excess Hours was the best in the USF System at 80.3%. Other areas discussed were the high percentage of FTE in Online Courses, Enrollment Planning, and the proposed new baccalaureate program of Management Science that will be a partnership with USFSP.

4. **USF System**

System Provost Ralph Wilcox gave a brief summary of the combined System Plan metrics, which included median wages of baccalaureate graduates, textbook affordability, and the new Bachelor’s, Master’s, and Doctoral programs proposed for Fall 2018 through Spring 2019. Much of the discussion surrounded the Average Cost of the Student metric, as pertains to in-state undergraduates. Only three SUS institutions have a lower average cost, mostly due to larger endowment funding, more Bright Futures scholarships, and/or high numbers of Pell students. The committee briefly discussed.

A motion was made to approve all four plans and seconded. Approved by all committee members present.

**III. New Business – Information Items**

a. **Student Athlete Performance**

Dean Paul Atchley briefly summarized the Academic Profile, Performance, and Success of USF Student Athletes, which overall remains very positive. Highlights included the increase in the FTIC academic profile and student athletes in 2016 took an average of 28.9 credit hours versus a much lower 20.1 credit hours for non-athletes. Dean Atchley gave credit to Associate Director of Athletics/Academics Tim Anderson and his team for much of the success. Trustee Horton asked for a breakdown of the statistics by sport, which will be provided.

**IV. Adjournment**

Chair Goforth welcomed Trustee Deanna Michael, the newest faculty trustee and System Faculty Council president. An announcement was made that high numbers of the top Pinellas County and Hillsborough County high school graduates will be attending USFT and USFSP. It was also announced that President Judy Genshaft was selected as the Tampa Bay Lightning Community Hero for game seven of the NHL Eastern Conference final. President Genshaft will receive a $50,000 award from Lightning owner Jeff Vinik, which she plans to donate to the USF Health Morsani College of Medicine and Heart Institute; the announcement was met with a standing acclamation. Chair Goforth adjourned the meeting at 10:08 AM.
I. Call to Order and Comments

The meeting of the Finance Committee was called to order by Chair Brian Lamb at 1:00pm. The following committee members were present: Brian Lamb, Mike Carrere, Les Muma, and Charlie Tokarz. A quorum was established. The following Trustees were also present: Stephanie Goforth, Oscar Horton, Deanna Michael, and Byron Shinn.

II. Public Comments Subject to USF Procedure

No requests for public comments were received.

III. New Business – Action Items

a. Approval of February 22, 2018 Meeting Notes

Upon request and receiving no changes to the draft meeting notes, Chair Lamb requested a motion for approval, it was seconded and the February 22nd meeting notes were unanimously approved as submitted by all committee members present.

c. 2018-19 Continuation Operating Budget

Nick Setteducato, Associate Vice President for Resource Management & Analysis, presented the 2018-19 Continuation Operating Budget. The USF System Board of Trustees (the BOT) is required to adopt an annual budget for the operation of the University. The BOT must approve the budget prior to July 1, 2018 for the State Comptroller to process cash releases of state funds. The universities are still required to submit a detailed operating budget to the Board of Governors (BOG) by August 21, 2018.

We are requesting approval of a Continuation Operating Budget at the same level as the 2017-18 Operating Budget. We are requesting approval of a continuation budget due to pending performance based funding decisions. Once those decisions have been finalized, the USF System will prepare an operating budget according to our guidelines and the laws and regulations of the BOG and submit to the BOT for approval at a later meeting. The final budget will come back to the Finance Committee for approval.

A motion was made to approve the 2018-19 Continuation Operating Budget at last year’s Operating Budget level. A subsequent approval will be needed once the USF System annual budget has been established. The motion was seconded and approved by all Committee members present.
d. **2018-19 Preliminary Fixed Capital Outlay Budget**

Nick Trivunovich, Vice President for Business & Finance and CFO, presented the 2018-19 Preliminary Fixed Capital Outlay Budget. This is an annual request for authority to spend funds appropriated for capital outlay budget to include prior year appropriations (unspent funds from previous authority), new appropriations, and debt issuances. All fixed capital projects have been previously approved by the BOT. This action will allow the university to spend capital funds that have been appropriated but not yet spent.

A motion was made to approve the 2018-19 Preliminary Fixed Capital Outlay Budget and authorize the President to make necessary non-material adjustments to the 2018-19 Fixed Capital Outlay Budget, with the requirement that any material changes be approved by the University Board of Trustees Executive Committee. The motion was seconded and approved by all Committee members present.

e. **USF System Five-Year Capital Improvement Plan (2019-20/2023/24)**

Mr. Trivunovich presented the USF System Five Year Capital Improvement Plan. This is an update to our Capital Improvement Plan (CIP). The CIP, as used by the Florida Board of Governors, is intended to present the additional academic and academic support facilities needed for a five-year period for which state funds are requested. Separate sections on the CIP are provided for CITF projects and future projects which require state funding or may be funded from non-state sources, such as debt. Each institution’s CIP will be used to select projects for inclusion within the SUS Three-Year PECO Project Priority List, to prepare the SUS Five-Year Capital Improvement Plan.

Mr. Trivunovich noted that the attachment for this item is different than what we submit to the BOG as this report includes what we have received to date for each project. The report is made up of three sections. First are the PECO-eligible project requests. Priority is the same as last year. The top priority is still infrastructure even though we have not received any funding for this in recent years. This is a shortened list compared to last year in order to only look at items that have a possibility of being funded. Second are the CITF project requests. And third are the requests from non-state sources, including debt. Most of these projects will be funded with fundraising.

After a brief discussion, some modifications were suggested. Mr. Trivunovich will make the necessary changes and present the item to the full board for approval at the June 12th meeting.

Trustee Ramil, President Genshaft, and Foundation Liaison Alan Bomstein joined the meeting at this time.

f. **Expenditure Authorization Requests**

Mr. Trivunovich presented several expenditure authorization requests pursuant to the University’s Expenditure Authorization Policy. The policy states that all contracts for the procurement of goods and services over $1M be approved by the Finance Committee Chair and all contracts over $2M be approved by the Finance Committee. The Finance Committee is being asked to consider ten requests for approval.

Mr. Trivunovich presented the ten requests for approval by the Finance Committee:
New Expenditure Authorization Requests

- Elsevier Ejournals Renewal Agreement $6,244,437
- USF ISA Medical Engineering Lab Buildout $2,500,000
- USF Central Plant – 2300 Ton Chiller Replacement $2,000,000
- 3T MRI for USF Health Heart Institute $2,000,000
- USF Health Wired and Wireless Network Infrastructure Upgrades $2,000,000

Approval of updated Expenditure Authorization Requests:

- USF New Entry/Laurel Drive Extension $6,485,000 (Increase $1,630,000)
- USFSM College of Hospitality & Tourism Expansion $2,768,000 (Increase $314,000)
- USF Honors College $2,350,000 (Increase $350,000)
- USF MSL 2nd Floor Lab Renovation $2,223,000 (Increase $437,000)
- USF ISA Egress Stair Addition $2,270,000 (Increase $320,000)

The updated requests either exceed 10% of the original approved amount or the new amount crosses over $2M. The initial request for each of these items was previously approved according to policy. Funds are in place (budgeted) for all items and we are asking for approval to spend.

Trustee Tokarz noted that most of the amounts are round numbers. Mr. Trivunovich explained that these are programmatic numbers as final numbers are not yet available for some of the projects. Trustee Goforth asked if $2M is a good number for the threshold for this approval by the Finance Committee or is it interrupting progress. Mr. Trivunovich stated that it seems to be working fine so far.

A motion was made to approve the ten expenditure requests as presented. The motion was seconded and approved by all Committee members present.

b. DSO 2018-19 Annual Financial Plans

The DSOs are governed by independent boards of directors who have previously approved these FY2019 Financial Plans. The DSO Financial Plans are presented to the Board of Trustees for review and approval, pursuant to Florida Statutes and DSO bylaws.

1. Sun Dome, Inc.

Mark Harlan and Kevin Toso presented the Financial Plan for Sun Dome, Inc. (SDI). The Tampa Bay Entertainment Properties (TBEP) team (Bill Abercrombie, Kevin Priest, Casey Rogers, Derrick Brooks, and Rhett Blewitt) was also present. Mr. Abercrombie explained that TBEP wants to treat its relationship with USF and the Sun Dome as a true partnership that values transparency. They want to provide the best service possible for students and all customers. They “shop score” each event and are consistently scoring around 95%. The Sun Dome is in good shape as far as being able to cover debt service. The main goal is to bring key promoters back to the facility. Did not have enough premium events in 2017-18. Going forward, want to
have big, premium events, not small events. TBEP is considering resetting the existing deal with USF as they want the deal to be equitable and fair to both parties as this is a true partnership.

Mr. Toso and Mr. Rogers reviewed the financial plan. Sun Dome is projecting a breakeven year for FY2019. Net profit is projected to be $4K and revenue is projected to increase. The plan reflects a conservative approach – looking for a little bit of growth each year, also want to be realistic. Nine events are currently booked for FY2019; last year there were five events. Operating expenses are projected to increase $604K in FY2019. Did not realize a full year of operating expenses in FY2018 due to the transition; will realize a full year in FY2019. FY2019 also includes a built in contingency. TBEP will be looking at incentive fees and resetting going forward. Already built in are a $150K management fee and a $250K HR/administration fee. Financials show spending into cash. This is largely due to the transition in type of events. Two years until Sun Dome turns the corner on financials.

Trustee Ramil asked what events fit well in the Sun Dome. Mr. Priest explained that there are many considerations including production weight, culture and design, and size of attendance. Need to educate promoters about the Sun Dome; the Sun Dome had previously fallen out of relevance. Trustee Goforth asked what other similar structures are in the area. Mr. Abercrombie explained there are none that wouldn’t have to be scaled down. Sun Dome is unique in market for size. Trustee Goforth asked if there is anything lacking in the Sun Dome. Mr. Abercrombie responded that concessions could be improved as well as adding character to the building (hard structure items).

Trustee Horton asked how much we can expect the Sun Dome to make. Mr. Rogers stated that a $300K bottom line would be a sustainable model and we should see this after FY2020.

Chair Lamb asked the team to make sure there are synergies with USF’s rebranding effort going forward. President Genshaft thanked Jeff Vinik as she will be honored as a Lightning Community Hero at tomorrow night’s hockey game.

Chair Lamb stated that he is not impressed by the Sun Dome’s financials and knows they can do better and should take another look.

A motion was made to approve the FY2019 Financial Plan for Sun Dome, Inc. The motion was seconded and approved by all Committee members present.

2. USF Health Professions Conferencing Corp.

Carole Post and Greg Vannette presented the financial plan for USF Health Professions Conferencing Corp. (HPCC). CAMLS was launched in 2012 and fell short of meeting certain objectives; there were financial challenges with underperforming business lines. Management and structural changes took place in 2017 that turned things around – now exceeding performance targets and continuing to improve. Current financials show improvement and stability. HPCC will meet FY2018 targets and are very confident in the FY2019 plan. Planning to retrofit the building to make better use of space as well as a better fit for experiential training for
College of Medicine students. HPCC is currently focused on rigorously reviewing expenditures and on performing business lines. Projecting modest growth in FY2019 with a responsible and achievable budget.

Chair Lamb stated that HPCC made good on their commitment of turning the business around. They now have the stability, cash flow and positioning to be a healthy business.

A motion was made to approve the FY2019 Financial Plan for USF Health Professions Conferencing Corp. The motion was seconded and approved by all Committee members present.

3. **University Medical Services Assoc., Inc.**
4. **USF Medical Services Support Corp.**

Rich Sobieray and Dr. Mark Moseley presented the combined Financial Plan for University Medical Services Assoc., Inc. (UMSA) and USF Medical Services Support Corp (MSSC). In 2015, the Practice Plan was in transition and asked the BOT to allow reinvestment into the Plan. The Practice Plan has turned around, which was difficult as we are not an integrated medical facility. Now out of spend phase and in growth phase. The Practice Plan now generates positive cash flow and positive margins. Physician compensation is now aligned with productivity and consultants have been eliminated. UPL renegotiation was a big win; it has leveled the playing field and will help to solidify financials. Still working on fixing the call center; have hired a national expert. Still struggling with the Ambulatory Surgery Center (ASC). The success of the ASC has the greatest risk on the FY2019 financial plan. Although an improvement plan has been developed and implemented, the impact on the bottom line has been slower than expected. The Practice Plan is focused on sustainable fixes and sustainable operations (process improvements) to make life better for patients and their families and the University.

Trustee Ramil stated that this is a good turnaround, a good job has been done. Chair Lamb wants to see a breakdown by division and would like the Practice Plan get out of unprofitable businesses.

A motion was made to approve the FY2019 combined Financial Plan for University Medical Services Assoc. Inc. and USF Medical Services Support Corp. The motion was seconded and approved by all Committee members present.

5. **USF Foundation, Inc.**

Joel Momberg and Rob Fischman presented the Financial Plan for USF Foundation, Inc. The Foundation had another good year. This was the last official year of the $1B campaign. The Foundation has raised nearly $1.1B through the 3rd quarter of FY2018. The cost to raise $1 is $0.16; this is the value of what they bring to the University. The endowment will soon hit the $500M level. The rate of return thru 03/31/18 was 9.9%. Main revenue drivers are gifts and donations and investment earnings. No major changes to expenses.
Alan Bomstein, Foundation liaison, stated that Rob Fischman’s leadership is excellent; endowment investment is in the top percentile of NACUBO. Mr. Fischman stated that it is a team effort and thanked the Foundation Investment Committee for all their work and guidance.

A motion was made to approve the FY2019 Financial Plan for USF Foundation, Inc. The motion was seconded and approved by all Committee members present.

6. **USF Alumni Association, Inc.**

Bill McCausland and Melissa Schaeffer presented the Financial Plan for USF Alumni Association, Inc. The Alumni Association is in the alumni engagement and cultivation ("friend raising") business. The focus of the Association is to strengthen relationships with Alumni through myriad activities, thus leading to their long-term involvement with the University. The association is projecting a 5% increase in revenues from a 4% increase in investment (expenses). The expected redesign of the USF license plate in the Fall (August/September) should result in a 10% increase in license plate revenue. There are currently 14,880 USF license plates on the road. The Association currently has 5,107 life members and continues to focus on life membership as a priority engagement imitative for alumni and friends of the university.

A motion was made to approve the FY2019 Financial Plan for USF Alumni Association, Inc. The motion was seconded and approved by all Committee members present.

7. **USF Research Foundation, Inc.**

Patricia Gamble presented the Financial Plan for USF Research Foundation, Inc. The Research Foundation provides a mechanism for the funding of licensed research and development activities at the University. As a DSO, the Research Foundation provides broad and flexible financial mechanisms to administer private research contracts and grants, including corporate and private foundation-sponsored programs. The Research Foundation assists the University by working in cooperation with the University's Technology Transfer Office/Patents and Licensing, in the commercialization of University inventions including license agreements, and receipt and distribution of royalties related to intellectual property. On behalf of the University, the Research Foundation manages the fiscal operations of the USF Tampa Bay Technology Incubator Program. The Research Foundation also owns and manages real property assets that include the USF Research Park and various buildings located on the property. Activities within the Research Park generate revenue primarily through long-term leases of facilities utilized by the University research enterprise and private sector entities seeking research relationships with the University.

Financial information has been restated to exclude the University's Incubator Program revenue and expense transactions. To improve financial reporting of USFRF operations, the accounting policy will be changed in FY2019 to account for Incubator Program receipts and expenditures as custodial funds, held on behalf of the University.
The FY2019 Financial Plan anticipates 7% increase in revenues to include a modest increase in rental revenue as the Research Park is at full capacity. Projected occupancy in FY2019 is 98%. Projecting to grow intellectual property revenue. Projected expenses include a new line item for temporary expansion space. With the need for additional research space, the Research Foundation will be executing a 5-year lease for 30,177 square feet of space that adjoins the University. This interim move will permit conversion of office space to laboratory within the existing buildings. Space vacated by administrative users will be converted to laboratory use for incoming faculty. This allows the Research Park to welcome new faculty and private companies with research relationships with USF in advance of building a new facility.

Valerie McDevitt, Associate Vice President for Technology Transfer & Business Partnerships, gave a brief presentation on intellectual property, showcasing some USF patented products. Trying to build a portfolio.

A motion was made to approve the FY2019 Financial Plan for USF Research Foundation, Inc. The motion was seconded and approved by all Committee members present.

8. USF Financing Corp. & USF Property Corp.

Fell Stubbs presented the Financial Plan for USF Financing Corp. & USF Property Corp. The Financing Corp. is the financing arm of the university and creates value by providing low cost, low risk, long-term financing for the University's major capital projects. Key drivers for FY2019 include the refunding/conversion of the $18M Series 2013B Health Bonds (Medical Faculty Office Building) effective July 1, 2018, and the comprehensive program to amend all seven bank direct purchase of bond agreements, totaling $168M, in FY2018. These initiatives will reduce interest expense and reduce risk. The Financing Corp. is a stable program.

A motion was made to approve the FY2019 Financial Plan for USF Financing Corp. and USF Property Corp. The motion was seconded and approved by all Committee members present.

IV. New Business – Information Items

a. Construction Update

Deferred to a future meeting.

b. Tampa Housing Update

In response to a request from the Finance Committee, Ana Hernandez, Assistant Vice President for Housing & Residential Education, presented the ten year USF Housing & Residential Education Facilities plan for deferred maintenance and capital renewal. The plan supports the USF Strategic goal of “enhancing the physical infrastructure of campus through fiscally responsible investments” and is aligned with the 2015-2025 Campus Master Plan Update.
Tampa Housing is a comprehensive student residential community with traditional rooms, suites and apartments consisting of 1,449,586 GSF in 60 buildings with 4,352 beds. The deferred maintenance program systematically addresses repairs and restoration of building components that have reached the end of their useful life. The currently identified deferred maintenance balance is $51M (reduced from 2012 assessment of $95M as result of demolition and re-investment). This plan does not address replacement or expansion of housing inventory.

Considerations for the deferred maintenance program plan include: critical safety needs (top priority); fiscal responsibility and debt service coverage; timing (do not want to reduce beds available in the academic year); enhancements to residential experience to support student success and maintain competitive advantage; and replacement cycles. Major components of the plan are condition, technology replacement and upgrades, and furniture.

From 2000-2009, the focus for Housing was on expansion. Now the focus is on reinvesting in facilities. $4.2M has been budgeted for deferred maintenance projects in 2018-19, including $250K for emergency repairs. Students are engaged in the processes for determining these projects.

The projected funding model for the program includes maintaining a steady reserve balance and demonstrates financial and facility stewardship. The plan is funded by student rental revenues and capital reserves.

Chair Lamb stated that this is a very thoughtful plan.

V. Adjournment

Trustee Horton asked about the status of the University Police facilities. John Long, Senior Vice President and COO, responded that it is an ongoing process and we are working on a cost/benefit analysis that will come back to the Trustees.

Having no further business, Chair Lamb adjourned the Finance Committee meeting at 3:00pm.
I. Call to Order and Comments

The meeting of the Audit & Compliance Committee was called to order by Chair Nancy Watkins at 12:45pm.

Committee members present: Nancy Watkins, Oscar Horton and Byron Shinn. A quorum was established. Trustees Stephanie Goforth, Deanna Michael, Les Muma, and Charles Tokarz were also present.

II. Public Comments Subject to USF Procedure

No requests for public comments were received.

III. New Business – Action Items

a. Approval of February 13, 2018 Meeting Notes

Upon request and receiving no changes to the draft meeting notes, Chair Watkins requested a motion for approval, it was seconded and the February 13th meeting notes were unanimously approved as written.


Virginia Kalil, Executive Director, USF System Audit, presented the Audit Work Plan for FY 2019 and FY 2020. The BOT is being asked to approve the work plan per Audit’s charter and IIA Performance Standards. For the third time, a two-year plan has been prepared to allow for more flexibility and increased efficiency in managing time and resources. The plan covers common processes and systems where testing procedures are performed for all three institutions, as well as audits specific to each institution. The Board is being asked to consider whether the work plan is aligned with the USF System’s strategic plans, objectives, and enterprise risk; and whether this plan optimizes the use of Audit resources and the value added by the audit activity in the following areas: results of operations, programs, or projects including accomplishment of objectives and effective use of resources; reliability and integrity of financial and operating information; compliance with policies, laws, regulations, and ethical standards; the means to safeguard assets, loss prevention, and fraud detection; and process improvement.

Four key components went into the development of this plan: 1) enterprise risk assessment; 2) risk assessment by Audit, including fraud and IT risks; 3) survey of senior management; and 4) 10-year audit mapping (rolling coverage to be sure to get good coverage across the enterprise). Audit services in the plan cover several areas: core processes; academic areas;
governance; research; and information technology. There are 127 auditable units; with a goal of each unit being audited at least once every five years balancing risks and resources. In addition to audit services, the plan also allows time for consulting services and investigations. Due to resource constraints in FY 2018 (three vacancies), three audits have been deferred from the prior plan - Access Controls/Entitlement Reviews-Internal Transfers; Delegation of Authority/MOU’s/Contract Approval (was started in FY 2018, hours will cross over); and Cloud Computing & Security (changed from Oracle to Cloud based on risk). Audit is now back to full staff.

A motion was made to approve the Audit Work Plan and allocation of available staff hours. The motion was seconded and approved by all Committee members present.

IV. New Business – Information Items

a. State of Florida Federal Awards Audit (formerly A-133)

Fell Stubbs, University Treasurer, presented the results of the Florida Federal Awards Audit (formerly known as A-133). The University and DSOs received 16 audits from independent external auditors for the fiscal year ended June 30, 2017. On February 13, 2018, the Board of Trustees Audit & Compliance Committee reviewed the 15 audits that had been received to date. The final audit, State of Florida Federal Awards Audit for fiscal year 2017, was issued in March 2018. There were no findings for USF in the State of Florida Federal Awards Audit for fiscal year 2017. This concludes the annual report on audit findings for FY 2016-17. Mr. Stubbs reviewed the summary of audits, noting that all previous findings have been addressed as reported in February.

V. Adjournment

Having no further business, Chair Watkins adjourned the Audit & Compliance Committee meeting at 1:00pm.
I. Call to Order and Comments

Chair Hal Mullis called the meeting to order at 11:15 AM. A quorum was confirmed by President Judy Genshaft, with the following Trustees present:

Trustee Hal Mullis  
Trustee Mike Carrere  
Trustee Les Muma  
Trustee Charlie Tokarz  
Trustee Nancy Watkins

II. Public Comments Subject to USF Procedure

Chair Mullis confirmed that no requests for public comments had been received.

III. New Business – Action Items

a. Approval of Minutes – February 13, 2018

A motion was made and seconded. Approved by all committee members present.

b. Institute of Applied Engineering

College of Engineering Dean Robert Bishop provided a status update on the Institute of Applied Engineering (IAE) and asked for approval of the Articles of Incorporation, Bylaws, and initial Board of Directors membership. His presentation explained that, although the USF College of Engineering is successfully transitioning to a nationally recognized public university program, they have limited capability to provide solutions based on their known strengths to the government and industry through commercial-based contracts. The Institute of Applied Engineering was conceived to address these challenges, with the ultimate goal of receiving Department of Defense designation as one of a select number of University Affiliated Research Centers. The IAE plans to focus initially on supporting the United States Special Operations Command, which is headquartered at MacDill Air Force Base and has a $500M annual budget for research, development, testing, and engineering.
There was discussion regarding the IAE’s proposed research expenditures and the background on why the IAE should be structured as a Direct Support Organization. There was also discussion regarding additional future outside partners, such as the United States Central Command.

The Committee voted to recommend to the full Board of Trustees the certification of the IAE as a USF Direct Support Organization so that the IAE may finalize its governance and legal status and structure. This Committee's recommendation for certification, and the Board's ultimate approval of IAE certification, is contingent upon university management returning for budget and final business plan approval at the next Finance Committee meeting. Pending the Board's final approval of a budget and business plan, there will be no incremental increase in funding for the IAE initiative beyond approved operating funds already allocated to the College of Engineering.

IV. New Business – Information Items

a. USF System Strategic Plan Update

Special Advisor to the President for USF System Strategic Planning Gregory Teague provided a status update on the USF System Strategic Plan. He reported on recent activity regarding USF BOT priorities relative to the current USF System Strategic Plan, including convening the advisory committee, identifying metrics, providing a mechanism for longer-range strategic planning, and anticipating enhancement of an eventual consolidated strategic plan.

Chair Mullis thanked Dr. Teague for assuming the responsibility of chair and moving the group forward.

IV. Adjournment

Chair Mullis adjourned the meeting at 11:52 pm.
Chair Brian Lamb convened the regular meeting of the USF Board of Trustees at 9:35 a.m. Chair Lamb welcomed everyone to the summer meeting of the BOT.

Chair Lamb gave a brief overview for today’s agenda which will cover:

- Recognitions for past Trustees
- Elect USF Board of Trustees Chair and Vice Chair
- Athletic Director Search
- President Judy Genshaft and Provost Ralph Wilcox hosted the Times Higher Education Young Universities Summit.

**President Judy Genshaft called the roll with the following Trustees Present:**

Trustee Mike Carrere – By Phone
Trustee Stephanie Goforth
Trustee Oscar Horton
Trustee Moneer Kheireddine
Trustee Brian Lamb
Trustee Deanna Michael
Trustee Hal Mullis
Trustee Leslie Muma
Trustee John Ramil
Trustee Byron Shinn
Trustee Charles Tokarz
Trustee Nancy Watkins
Trustee Jordan Zimmerman

**New Business Action Items - FL101 Approval of Minutes**

March 6, 2018
April 19, 2018
May 22, 2018

Trustee Stephanie Goforth moved for approval of the March 6, 2018, April 19, 2018 and May 22, 2018 minutes with a second from Trustee Hal Mullis. The minutes were unanimously approved.

**Consent Agenda (FL 102 – FL 116)**

*Academics and Campus Environment Committee Approved Items*
FL 102 – Approval of Faculty Nominations for Tenure, USF
FL 103 – Approval of Tenure as a Condition of Employment, USF
FL 104 – Approval of Faculty Nominations for Tenure, USFSP
FL 105 – Approval of Tenure as a Condition of Employment, USFSP
FL 106 – Approval of Faculty Nominations for Tenure, USFSM
FL 107 – Approval of Proposed B.A. Sustainability Studies, USFSP
FL 108 – Approval of Proposed B.S. Biomedical Engineering, USF
FL 109 – Approval of B.S. Biomedical Engineering Limited Access Request
FL 110 – Approval of B.S. Biomedical Engineering Exception to 120 Credit Hours Requirement Request
FL 111 – Approval of B.S. Risk Management Limited Access Request, USFSM

Strategic Initiatives Committee Approved Item
FL 112 – Approval of the Institute of Applied Engineering as a new Direct Support Organization

Audit & Compliance Committee Approved Item
FL 113 – Approval of University Audit Work Plan – FY 2019 and 2020

Finance Committee Approved Items
FL 114 – Approval of DSO 2018–2019 Annual Financial Plans
   a. Sun Dome, Inc.
   b. USF Health Professions Conferencing Corp.
   c. University Medical Services Assoc., Inc.
   d. USF Foundation, Inc.
   e. USF Alumni Association, Inc.
   f. USF Research Foundation, Inc.
   g. USF Financing Corp. & USF Property Corp.
FL 115 – Approval of 2018–2019 Continuation Operating Budget
FL 116 – Approval of 2018–2019 Preliminary Fixed Capital Outlay Budget

On behalf of the ACE Committee, Trustee Stephanie Goforth recommended their items and moved for approval. Trustee Hal Mullis seconded the motion. The ACE Committee items were unanimously approved.

Trustee Hal Mullis commented on the Strategic Initiatives Committee for item FL 112 Approval of the Institute of Applied Engineering as a new DSO with plans to bring before the Finance Committee with a budget for approval. Trustee Nancy Watkins moved to approve with a second from Trustee Hal Mullis. The Strategic Initiatives Committee item was unanimously approved.

Trustee Nancy Watkins commented on cloud computing and the new risk areas and recommended approval for Audit and Compliance item FL 113. Trustee Hal Mullis motioned to move with a second from Trustee Byron Shinn. The Audit and Compliance item was unanimously approved.

Chair Brian Lamb recommended approval on behalf of the Finance Committee. Chair Lamb talked about the DSO’s and Financial Plans. The Chair commented that a number of plans showed improvement over the year and were recognized by Trustees. Chair Lamb asked for a motion which was moved by Trustee Stephanie Goforth, with a second by Trustee Hal Mullis.
New Business – Action Items

FL 117 – Approval of USF System Five-Year Capital Outlay Improvement Plan
(2019-2020/2023 – 2024)

Vice President for Business and Finance Nick Trivunovich presented FL 117. Approval of the USF System Five-Year Capital Improvement Plan
Authorize the President to make necessary nonmaterial adjustments to the Five-Year Capital Improvement Plan with the requirement that any material changes be approved by the University Board of Trustees Executive Committee.

Trustee Byron Shinn had comments concerning the Interdisciplinary Science and Technology Building planned for the USF Sarasota Manatee campus.

Chair Brian Lamb commented on the PECO eligible projects – USF Sarasota Manatee STEM facility and the renewed commitment to the USF System campuses. There was a brief discussion on ways to accelerate and move forward on the plans for the Interdisciplinary Science and Technology building project without change of cost.

Trustee John Ramil commented on the planning and design of the Interdisciplinary Building.

President Judy Genshaft commented on substantiating the project within the first year of receiving the money and having data to support it.

Vice Chair Zimmerman inquired about the approval of the timeline.

Trustee Nancy Watkins had questions concerning definition of a material change as to the cost of the project.

General Counsel Gerard Solis explained that the Board has defined the term material in the Delegation of Authority Policy and that same definition could be applicable in this case, as would the other requirements of the policy such as approval for expenditure authority.

Chair Brian Lamb made the following motion, which was seconded by Trustee Shinn and unanimously approved:

Staff shall evaluate the timing of the funding request for the USFSM Academic STEM building ("Project") to determine if the timing of the request can be accelerated to include costs in the first year of the Project beyond design so that the project timeline can also be accelerated. Staff's evaluation shall, as customary, be data driven and consistent with BOG and Board of Trustee governance requirements. Any material change to the cost of the Project, as defined by the university's Delegation Authority/Expenditure Approval Policy, shall be presented to the Finance Committee.
**FL119 Approval of Re-Designation of Byrd Alzheimer’s Center**

The Johnnie B. Byrd, Sr. Alzheimer’s Center and Research Institute was originally established by the Florida Legislature in 2002 to serve as a statewide resource for advancing research, education, treatment, prevention and the early detection of Alzheimer’s disease.

Dr. Harry Van Loveren CEO of the Johnnie B. Byrd Institute since 2017 presented a request to re-designate the existing name to the USF Health Neuroscience Institute to better reflect its expanded mission.

Trustee Hall Mullis moved to approve with a second from Trustee John Ramil, and approved.

**FL 118 – Approval of Naming Projects (6)**

Sr. Vice President for University Advancement Joel Momberg presented FL 118 – USF Tampa-USF Naming Projects.

- a. Genshaft Greenbaum Plaza at the USF Football Center ($1 million gift)
- b. Genshaft Greenbaum Student Center at the MCOM-HI Water Street Building ($1 million gift)
- c. Joseph A. Savage, Jr. and Jane G. Savage Field at the USF Football Center Indoor Practice Facility ($1 million gift)
- d. David Vesely M.D., PH.D. Lobby at the MCOM-HI Water Street building ($350,000 gift)
- e. Fishman Family Foundation Equipment Room at USF Athletics ($100,000 gift)
- f. Tas Mirza Varsity Tennis Court ($50,000 gift)

Chair Brian Lamb acknowledged and, on behalf of the Board, thanked President Judy Genshaft and her husband Mr. Steve Greenbaum who have changed the trajectory of student success, the brand, faculty and the standard of excellence at the University of South Florida by their consistent giving.

President Judy Genshaft commented that she and her husband Steve are very passionate about the University of South Florida and firmly believe in giving back.

Trustee John Ramil made a motion to approve; it was seconded by Trustee Stephanie Goforth and approved.

On behalf of the Board, Chair Lamb requested acknowledgment letters go out to the donor families.

**FL 120 Elect USF Board of Trustees Chair and Vice Chair**

Chair Brian Lamb commented on the USF System Governance model. After restructuring, adding fantastic trustees to the Board and putting policies in place; a best in class governance model was created.

a. The Board of Trustees is granted the legal authority to elect its Chair. The Chair shall preside at all meetings of the Board of Trustees; call special meetings of the Board when necessary; attest to actions of the Board and notify the Governor in writing whenever a Board member fails
to attend three consecutive meetings in any fiscal year, which failure may be grounds for
removal. The Chair shall serve a two-year term.

b. The Board of Trustees is granted the legal authority to elect its Vice Chair. The Vice Chair
shall act as Chair during the absence or disability of the Chair and, in that event, shall perform
those duties of the Chair. The Vice Chair shall serve a two-year term.

Chair Brian Lamb asked for nominations for Chair of the USF Board of Trustee.

Trustee John Ramil commented that the USF System is on a great trajectory with terrific
momentum, a wonderful President, as well as talented Board members.

Trustee John Ramil nominated Chair Brian Lamb to be reelected as Chair of the USF Board of
Trustees. Trustee Hal Mullis seconded the motion and the nomination was unanimously
approved.

Chair Brian Lamb thanked the Board members and staff for their trust and confidence in him and
commented on his continued full commitment to serve the University of South Florida.

Chair Brian Lamb asked for nominations for Vice Chair of the USF Board of Trustees.
Trustee Hal Mullis proudly nominated Vice Chair Jordan Zimmerman to serve another term of
service. Trustee Mullis commented that the nomination is with appreciation for the
extraordinary effort and dedication to USF that Vice Chair Zimmerman has displayed. Trustee
Byron Shinn moved to approve with a second from Trustee Hal Mullis and the nomination was
approved.

Vice Chair Zimmerman thanked the Board for their trust and confidence in him and commented
on the outstanding Board with an incredible President working toward the same common goal; to
make this a better university for our students.

New Business - Informational Items
USF System Updates

President Judy Genshaft provided an update on USF System and USF Tampa.

- USF Consolidation Update – The internal Committees are divided into 6 subgroups that
  consist of faculty staff and students from the USF System. The subgroups are:
  Student Success, General Education & Curriculum Alignment, Business and Finance,
  Research, Faculty Affairs and External Affairs. These groups will be assisted by the
  Huron Consulting group.

  Consolidation Planning Study and Implementation Task Force conducted a conference
  call May 30th. The subcommittee chairs provided an updates. The Student Access
  group’s first meeting will be June 13th. There was a conference call with Task Force
  Chair Dr. Jonathan Ellen, Trustee Hal Mullis and President Genshaft to update SUS
System Chancellor Marshall Criser on the consolidation efforts. An update will be provided at the BOG meeting which will be held at New College in September.

- **FUSE Program** - A meeting with state and community colleges was held.
- **USF hosted The Young Universities Summit 2018** from June 5<sup>th</sup> – 7<sup>th</sup>. This was the first time the Young Universities Summit was held in the United States. There were over 40 countries represented from around the world. USF graduate Quentin Darrington performed at the Gala. USF is ranked 5<sup>th</sup> among public institutions in the United States.

- Research profile and patent rankings

- **Athletic Director Search** is underway – Scott Kull is currently serving as Interim AD. The Eastman and Beaudine firm will assist with the search.

- The Board of Governor’s meeting will be held at UCF on June 26<sup>th</sup> – 28<sup>th</sup>. The USF Preeminence announcement is expected at the BOG meeting.

- There will be a press conference today at the Sun Dome with a special announcement.

Chair Brian Lamb commented on the tremendous energy as it relates to USF’s Consolidation and the Board’s commitment, transparency, process and accountability. Trustee Brian Lamb also commented on the success of the FUSE program.

Trustee Hal Mullis shared that the Chancellor was impressed with USF’s proactivity and outreach to the Board of Governors. Trustee Mullis acknowledged the focus and commitment of Dr. Jonathan Ellen to the USF Consolidation Task Force Committee. USF is on schedule and will continue to report to the BOG as it relates to the Consolidation Task Force progress.

Trustee Hal Mullis made comments on the task force delivery date meeting scheduled for February 15, 2019. The planned implementation delivery date to the BOG is March 15, 2019.

Chair Lamb encouraged everyone to attend today’s big announcement in the Fifth Third room of the Sun Dome at 3:00pm.

**USF St. Petersburg Campus Update**

Interim Chancellor Martin Tadlock provided a performance update on the USF St. Petersburg campus. A power point presentation was presented highlighting the following:

**Student Access** – Student Recruitment strategy
- A press conference was held on the waterfront event at USFSP.
- USF partnership with St. Petersburg College.
- New Scholarships and award programs
- Implementing first time FUSE Scholarships and Blue to Gold Scholarships
- Hiring of new recruiters
- A unified approach to Admissions – Jointly recruiting
Student Success Points of Pride -
• A 15% increase in APR over previous academic year.
• Textbook Affordability
• Workshops

Academic Programs
• New programs are on track and will be implemented.
• Programs review and accreditations

Research Funding
• Active Faculty Research Counsel
• Increase in Research Awards
• Fundraising – On target approaching the $3 million goal.

Facilities
• Remolding and upgrading

General
• Residential Hall
• New Recruitments and Partnerships
• FUSE
• La Florida

Trustee Hal Mullis commented on a recent tour of the Tampa Bay History Center and their collaboration with USFSP.

Fundraisers
• A fishing tournament for childhood cancer research
• USF Alumna Jack E. Davis awarded a Pulitzer for his Book – *The Gulf the Making of an American Sea*

Interim Chancellor Tadlock acknowledged the stability and leadership within the USF System.

Trustee Oscar Horton asked about the textbook savings efforts.

Trustee Deanna Michael commented on the electronic access and leadership of USF Tampa’s library as it relates to cost reduction of textbooks.

Trustee Stephanie Goforth commented on the increased APR and graduation rates as well as acknowledged the leadership and faculty at the USFSP campus. Trustee Goforth also had comments on scholarships and student access.

Trustee Deanna Michael made comments concerning the raising of admission standards and FUSE Program.
Chair Lamb made comments relating to key considerations of accreditation consolidation. In order for USF to remain a preeminent institution, a high level of performance by the USF System is expected.

**USFSP Housing Update** – Sr. Vice President for Business and Finance David Lechner provided a power point presentation which covered informational update on USFSP housing.

- Today’s Objectives
- Comparisons of Approaches - Former P3 Approach - Internally Funded Approach
- Gained Bond Capacity
- Debt Rating
- Timeline
- Goal – August 2020 Completion
- Necessities

Sr. Vice President David Lechner discussed the possibility of a conference call in July with the Board to discuss the USF housing project and to obtain approval. This is targeted to get a very important asset established on the USFSP campus. USF is taking the bond strength that we have as a team and moving together. Sr. Vice President Lechner acknowledged his Business and Finance team as well as Chair Brian Lamb and Trustee Stephanie Goforth on their counseling and support on the P3 project.

Trustee Stephanie Goforth commented on the commitment, time and effort that has gone into the USFSP housing project. The USF St. Petersburg Campus Board members are also in agreement.

President Judy Genshaft is hopeful that the USFSP Housing project will get approval from the Board of Governors and Bond Finance so that it can move forward as soon as possible.

Trustee Byron Shinn made comments as to how the plans for the USFSP housing project will affect USFSM housing needs. A demand study is currently underway for USFSM housing. The USFSP plans will not have a negative impact.

Chair Lamb requested the Business and Finance team return to confirm that we are in sync with rating agencies and their perspectives on the financing structure and with peer analysis in order review other comparison.

**USF Sarasota-Manatee Campus Update**

Regional Chancellor Karen Holbrook provided an update on the USF Sarasota-Manatee Campus. A Power Point presentation highlighted the following:

**Student Access**

- Freshman Profile – GPA average - 3.94, average SAT - 1208, average ACT – 25.2
- New Pre-Nursing Program
- Partnerships with the colleges of Nursing and Engineering
- Reviewing a Master’s Program in pharmaceutical nanotechnology
• The importance of consolidation
• Online education and programs
• Cross College Alliance and Course Exchange
• Fall to Spring Retention Rate
• The Archivum System
• 6 week mentoring program and workshops

Academic Programs
• Risk Management Insurance Program
• Bachelor of Science Degree in Cyber Security & Information Technology
• Management Science
• Successful English Program Review
• Early Education Teaching

Research
• The largest student showcase for Projects Research & Innovation
• Prestigious Publications
• The first Research Magazine
• Grant submissions are up

Fundraising
• Working towards $3 million goal
• Giving Challenge
• Major gifts solicited
• Endowment is up
• Digital Advancement Newsletter – This is USFSM
• Scholarships, Rowing
• Integrated Science and Technology Complex

Facilities
• Hospitality program expansion is underway
• Capital Improvement
• Academic STEM facility

Leadership Talent
• Critical Hires – New Regional Vice Chancellor for Academic and Student – Affairs Dr. Brett Kemker
• Current Searches – Dean and Chief Diversity and Inclusion Officer

General
• Focus Groups
• Demand Study for Residence Hall
• ISA Complex

Success Stories
• 2nd Financial Literacy Day with Global Interdependence Center
• Annual Student Survey
• New Partnerships with Innovative Education
• Cross College Alliances
• 25th Annual Brunch on the Bay

Trustee Byron Shinn acknowledged the dedication and hard work of Regional Chancellor Holbrook over the past five months. USFSM is moving forward.

Trustee Byron Shinn commented there were concerns by the Sarasota Manatee Chamber of Commerce relating to USFSM maintaining connectivity.

Trustee Nancy Watkins commended both Regional Chancellor Holbrook and Interim Regional Chancellor Tadlock on an excellent job working with the communities during the consolidation process. Trustee Watkins made comments on the maturity of the Governance system and the outstanding leadership and impact from the collaborative USF System.

Trustee Byron Shinn made comments on the need for housing at the USFSM campus.

President Judy Genshaft commented on the importance of the upcoming impact study and needs assurance that the beds will be filled.

**BOT Roundtable Discussion**  
**Recognition of Service – Former Trustees**

Chair Brian Lamb acknowledged and thanked the following well-respected former trustee members for their service to the USF Board of Trustees:

- Stan Levy, January 2013 – January 2018
- Scott Hopes, June 2013 – July 2017
- James Stikeleather, May 2016 – October 2017
- James Garey, August 2016 – May 2018

Steve Mitchell commented on what a pleasure it was to serve as a trustee member and will continue to have fond memories during his years of service.

Stan Levy commented that he hopes the guiding principles will serve as a foundation to the consolidation of all three campuses. Mr. Levy encouraged new trustees to learn much about the business. It was his honor to work with such a fantastic group.

Scott Hopes commented that he has a great deal of gratitude to the BOT members, faculty and staff and owes much of his success to the University of South Florida.

James Garey commented on what a pleasure it was to represent the faculty at USF while serving on the Board. He encourages the Board not to lose sight of USF becoming an AAU institution.
James Stikeleather – was not in attendance.

Trustee Hal Mullis reported that this August USF’s application to shelter a chapter of Phi Beta Kappa will go before the Phi Beta Kappa Senate in Boston. If approved, this will be a major step towards USF reaching AAU status.

Trustee John Ramil commented that the USF System updates continue to get better. He also talked about coverage ratio as it relates to Housing at USFSP. There were also comments concerning the USF Consolidation Task Force having an opportunity to enhance student success.

Trustee Moneer Kheireddine commented on student government and establishing programs at the USFSP campus. Trustee Kheireddine reported that there is a partnership with USFSP and LIFT. There is also an umbrella sharing program. He commented on cross campus relationships and holding an S Pad meeting with USF System student government leaders.

Trustee Deanna Michael commented on the USF System Faculty Council working with the USF Tampa Senate on a syllabus study as well as several reorganization plans.

Chair Brian Lamb requested that the Board members think about where we are from a governance stand point and to share recommendations or ideas with him or Vice Chair Jordan Zimmerman, which will be open for discussion at the next Governance meeting.

Chair Lamb also asked if anyone has items for discussion in a committee meeting, to contact him or Dr. Visot.

Chair Lamb reminded everyone of the upcoming Board of Governors meeting and encouraged Board members to attend.

Having no further items, Chair Brian Lamb adjourned the USF BOT meeting.
USF Board of Trustees Conference Call
Tuesday, July 24, 2018
1 P.M.

A G E N D A

I. Call to Order and Comments

   Chair Brian Lamb

II. New Business – Action Item

   Chair Lamb

   FL 101 – Approval of USF SP Student Housing and Dining Project

III. Adjournment

   Chair Lamb
USF St. Petersburg Campus Board
August 6, 2018

**Issue:** April 30, 2018 Campus Board Summary Minutes and July 19, 2018 Campus Board Summary Minutes

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**Proposed action:** Approval of minutes

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**Executive Summary:** Summary minutes from the April 30, 2018 Campus Board meeting and the July 19, 2018 Campus Board meeting submitted for approval.

**Financial Impact:** None

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**Strategic Goal(s) Item Supports:**

**Supporting Documentation:**

**Prepared by:**
April 30, 2018
Campus Board Meeting
USC Ballroom 3

Attendees:
Stephanie Goforth, Chair
Judy Mitchell
John Connelly
Lawrence Hamilton
Susan Churuti
Martin Tadlock
President Genshaft

Chair Goforth opened the meeting and welcomed everyone to the first USFSP Campus Board meeting of 2018. After Dr. Tadlock called roll, Chair Goforth recognized Susan Churuti, the newest member of the Campus Board.

Chair Goforth introduced President Genshaft, who gave a USF System Update. She mentioned the upcoming commencement and noted that there are 11 ceremonies total for the System. She mentioned everyone is working hard on consolidation and Dr. Tadlock will talk more about that.

Dr. Tadlock gave a brief update on the most recent Consolidation Task Force meeting. He discussed the three different sub-committees that were formed and noted that the subcommittees will work and report up to the Task Force. A draft report will go to BOT December 4. The subcommittees will hold town hall meetings. Subcommittees include: Student Access; Shared Governance/Transparency; and Student Success/Academic Programming/Campus Identity.

The process will be Inclusive, transparent and focused. Faculty, staff and students will be invited to participate on internal planning committees that will soon be formed.

Board member Judy Mitchell asked how board members could be involved. President Genshaft noted they could participate in any of the town hall meetings and participation would be appreciated and is needed.
She noted that the Huron Group will facilitate the process and that everything is open and transparent.

**David Thompson** asked about student membership on the subcommittees. Martin explained that it is just the task force members. Students will be involved on the internal work groups.

**Chair Goforth** further explained that she will keep the board members informed.

**Dr. Tadlock** also gave a brief update on USFSP and referred everyone to the slides provided in the board book. He highlighted:
- Student Success (surpassed 400 internships)
- Three new Scholarships
- Completion Grant and Promise Grant
- Textbook Affordability – Students have saved over $125,000
- Added over 400 new computers on campus
- STEM robotics lab will go in this summer
- Entire classroom scheduling array will launch in the fall – will allow students to complete within four years
- New enrollment management strategies
- Record High funding levels in research this year

**Debra Sinclair** provided an update on the Faculty Senate – her topics for the purposes of today are Graduation and Consolidation.

Graduation - Faculty senate chose the Outstanding Grad – **Alexadra Kuchta**, who is earning a BA in Political Science w/Minor in Geospatial Science.

Consolidation – SFC and USFSP FC will be meeting and attending Task Force meetings so they can keep everyone informed. They have been doing research – looked at AAU schools, T&P Guidelines, and are trying to get an idea of the challenges we’ll face.

Finally, she announced that **Deanna Michael** has been elected as the System Faculty Council President.

**David Thompson** provided an update on Student Government:
He thanked everyone for their support during his tenure and SGA President. He introduced new President Kaeden Kelso.

His updates included:
- System Advisory Board met and elected officers
- Florida Student Association had an excellent year – Expansion of bright futures, mental health awareness resolution was passed, and the modifications to the excess credit hours surcharge resolution.
- Campus-wide – transitioning into new leadership. He thanked his Vice-President for all of her hard work this past year.
Other projects:
- Athletics
- Sustainable Technology to decrease cost of attendance to students – last month SGEF funded two projects
  1: LED lights in residence halls
  2: expanding water bottle refill stations

Chair Goforth gave a brief summary of the December BOT meeting and noted the committee reports are available in the board books and online.

The minutes of the February 1, 2018 meetings were approved as written.

David Everingham presented the USFSP 2018-19 continuation budget, which was approved unanimously.

He then introduced Ed Lewis and Beverly Frank to give a presentation on the Five-Year CIP, including Coquina Club Renovation/Addition and Rebranding. Ed briefly discussed the ongoing projects (Utilities/Bayboro Station/Extension of STEM Project/New water plan). Board member Lawrence Hamilton asked about the P3 and where it fits in with this. Ed noted that the water facility would need to be increased to handle additional capacity. The President noted that the P3 is not part of the CIP. As a follow up Lawrence asked about where we are with the P3. Chair Goforth noted that there is a call tomorrow and that is where she will find out where we are.

Beverly Frank talked about Coquina upgrades (see PowerPoint), beginning with Phase I - the Edge - which is complete, and also noting upcoming plans for Phase II.

The item was approved unanimously.

Erika Greenberg Schnieder presented on the Undergraduate Research Initiative in Printmaking. She showed a number of works and gave background for each. All worked with students on these projects.

Due to time constraints, the MAP Presentation was deferred to the next meeting.

With no questions, Chair Goforth adjourned the meeting.
USFSP Campus Board Meeting
July 19, 2018
BAY 220
2:00 pm

Attendees:
Stephanie Goforth
Susan Churuti
John Connelly (phone)
Lawrence Hamilton (phone)
Martin Tadlock

Others in attendance:
Jake Diaz
Nick Setteducato
Helen Levine
Patti Helton
David Lechtner (phone)

The purpose of the meeting was for Campus Board members to get an update on the proposed USFSP student housing project. David Lechtner reviewed elements of the revised project including:

- Timeline
- Design/Cost
- Financing
- Sources and Uses
- Housing Rates
- Sensitivities and Other Factors

Chair Goforth opened up the meeting for questions.

Lawrence Hamilton asked if the project scope is sufficient to meet bed needs. Martin explained that enrollment targets have been reset, which has affected the space need. Nick noted that there is capacity to add another 225 beds to the student center.

John Connelly asked about the bid process. It was noted that the project would be re-bid.

Susan Churuti questioned the unit mix and whether it works with the needs of USFSP. Patti Helton noted that we are spot on with the proposed configuration. Susan mentioned the need to take cost per unit into consideration. She also suggested giving ourselves some flexibility with date of occupancy.

The Board unanimously approved a motion to recommend BOT approval of resolution. The BOT will vote on the resolution Tuesday, July 24, 2018.

With no further questions, the meeting adjourned.
USF St. Petersburg Campus Board
August 6, 2018

Issue: 2018-2019 Operating and Capital Budgets

Proposed action:
1) Approve 2018-2019 Operating and Capital Budgets

2) Authorize the Chancellor (or the Designee) to implement minor adjustments (within 5% of source totals) to the budgets prior to submission of the USF System budgets to the Board of Governors

Executive Summary:
Pursuant to the Florida Statutes and the operating procedures of the USF St. Petersburg Campus Board, the Board shall have the authority to approve an annual operating plan and budget.

On April 30, 2018, the Campus Board approved a 2018-19 continuation operating budget with the understanding that USFSP would develop a final 2018-19 operating budget for presentation to the Board at a future meeting. The allocations are within the overall budget parameters established by the USF Board of Trustees.

Strategic Goal(s) Item Supports:
- Distinctive Identity
- Student Success and Culture
- Faculty Excellence
- Strategic Partnerships
- Infrastructure
- Sustainable Funding

Supporting Documentation: Operating & Capital Budgets 2018-2019

Prepared by: David L. Everingham
Regional Associate Vice Chancellor
Business & Finance
### I. Operating Funds

#### Education & General

<table>
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<th>FY 2018-19</th>
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<thead>
<tr>
<th></th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries and Benefits</td>
<td>$38,730,675</td>
<td>$39,785,462</td>
</tr>
<tr>
<td>Other Personal Services</td>
<td>$2,903,320</td>
<td>$2,900,616</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>$6,136,418</td>
<td>$6,303,716</td>
</tr>
<tr>
<td>USF System Services</td>
<td>$2,511,604</td>
<td>$2,536,604</td>
</tr>
<tr>
<td>Required Financial Aid</td>
<td>$1,376,550</td>
<td>$1,308,750</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$51,658,567</td>
<td>$52,835,148</td>
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</tbody>
</table>

[1] Anticipated tuition revenue; total authorized tuition authority is not reflected
[2] Includes adjustments made between USF System institutions
<table>
<thead>
<tr>
<th>Contracts &amp; Grants</th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receipts/Revenues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants</td>
<td>$4,278,000</td>
<td>$3,774,000</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$4,278,000</td>
<td>$3,774,000</td>
</tr>
<tr>
<td>Transfers</td>
<td>$858,000</td>
<td>$829,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,136,000</strong></td>
<td><strong>$4,603,000</strong></td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries and Benefits</td>
<td>$2,440,000</td>
<td>$2,587,000</td>
</tr>
<tr>
<td>Other Personal Services</td>
<td>$1,093,000</td>
<td>$582,000</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>$1,593,000</td>
<td>$1,432,000</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$5,126,000</strong></td>
<td><strong>$4,601,000</strong></td>
</tr>
<tr>
<td>Transfers</td>
<td>$10,000</td>
<td>$2,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,136,000</strong></td>
<td><strong>$4,603,000</strong></td>
</tr>
</tbody>
</table>
UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG  
2018-19 OPERATING BUDGET SUMMARY BY FUND, and  
FIXED CAPITAL OUTLAY BUDGET  
8/6/2018

<table>
<thead>
<tr>
<th>Fund</th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Auxiliaries</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts/Revenues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sales of Goods/Services</td>
<td>$7,323,635</td>
<td>$7,336,600</td>
</tr>
<tr>
<td>Fees</td>
<td>$2,987,834</td>
<td>$3,497,670</td>
</tr>
<tr>
<td>Other</td>
<td>$7,444,247</td>
<td>$6,678,326</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$17,755,716</td>
<td>$17,512,596</td>
</tr>
<tr>
<td>Transfers</td>
<td>$10,710</td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$17,766,426</td>
<td>$17,522,596</td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries and Benefits</td>
<td>$3,210,650</td>
<td>$3,389,820</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>$12,545,634</td>
<td>$10,670,700</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$15,756,284</td>
<td>$14,060,520</td>
</tr>
<tr>
<td>Transfers</td>
<td>$2,674,260</td>
<td>$3,000,009</td>
</tr>
<tr>
<td>Add to (Use of) Balance</td>
<td>($664,118)</td>
<td>$462,067</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$17,766,426</td>
<td>$17,522,596</td>
</tr>
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</table>
## Student Activities

<table>
<thead>
<tr>
<th></th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receipts/Revenues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fees</td>
<td>$3,152,490</td>
<td>$3,203,750</td>
</tr>
<tr>
<td>Other</td>
<td>$10,000</td>
<td>$20,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,162,490</strong></td>
<td><strong>$3,223,750</strong></td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries and Benefits</td>
<td>$836,236</td>
<td>$889,159</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>$1,994,779</td>
<td>$2,866,454</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$2,831,015</strong></td>
<td><strong>$3,755,613</strong></td>
</tr>
<tr>
<td>Transfers</td>
<td>$620,000</td>
<td>$600,000</td>
</tr>
<tr>
<td>Add to (Use of) Balance</td>
<td>($288,525)</td>
<td>($1,131,863)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,162,490</strong></td>
<td><strong>$3,223,750</strong></td>
</tr>
</tbody>
</table>

## Concessions

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Receipts/Revenues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sales of Goods/Services</td>
<td>$37,000</td>
<td>$37,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$37,000</strong></td>
<td><strong>$37,000</strong></td>
</tr>
<tr>
<td>Expenditures</td>
<td>$83,000</td>
<td>$95,000</td>
</tr>
<tr>
<td>Add to (Use of) Balance</td>
<td>($46,000)</td>
<td>($58,000)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$37,000</strong></td>
<td><strong>$37,000</strong></td>
</tr>
</tbody>
</table>

[3] Includes adjustments made between USF institutions
## Technology Fee

<table>
<thead>
<tr>
<th></th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receipts/Revenues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fees &amp; Interest</td>
<td>$586,779</td>
<td>$595,655</td>
</tr>
<tr>
<td>Total</td>
<td>$586,779</td>
<td>$595,655</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$975,000</td>
<td>$718,000</td>
</tr>
<tr>
<td>Add to (Use of) Balance</td>
<td>($388,221)</td>
<td>($122,345)</td>
</tr>
<tr>
<td>Total</td>
<td>$586,779</td>
<td>$595,655</td>
</tr>
</tbody>
</table>

## Green Energy Fee

<table>
<thead>
<tr>
<th></th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receipts/Revenues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fees &amp; Interest</td>
<td>$124,000</td>
<td>$127,500</td>
</tr>
<tr>
<td>Total</td>
<td>$124,000</td>
<td>$127,500</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$323,500</td>
<td>$296,280</td>
</tr>
<tr>
<td>Add to (Use of) Balance</td>
<td>($199,500)</td>
<td>($168,780)</td>
</tr>
<tr>
<td>Total</td>
<td>$124,000</td>
<td>$127,500</td>
</tr>
</tbody>
</table>

**Total Operating**

<table>
<thead>
<tr>
<th></th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$78,471,262</td>
<td>$78,944,649</td>
</tr>
</tbody>
</table>
II. Fixed Capital Outlay

Public Education Capital Outlay (PECO)

Receipts/Revenues
- State Appropriations:
  - Renovation/Remodeling/Repair: $474,453  \(\text{FY 2017-18}\), $487,081  \(\text{FY 2018-19}\)  
  - Davis Hall Renovation: $3,100,000  \(\text{FY 2017-18}\)  
  \[\text{Total} \quad $3,574,453\]

Expenditures
- Renovation/Remodeling/Repair: $474,453  \(\text{FY 2017-18}\), $487,081  \(\text{FY 2018-19}\)  
- Davis Hall Renovation: $3,100,000  \(\text{FY 2017-18}\)
  \[\text{Total} \quad $3,574,453\]

Capital Improvement Trust Fund (CITF)

Receipts/Revenues
- State Appropriations: $672,954  \(\text{FY 2017-18}\), $588,648  \(\text{FY 2018-19}\)

Expenditures
- Expenditures: $672,954  \(\text{FY 2017-18}\), $588,648  \(\text{FY 2018-19}\)

\[\text{Total Fixed Capital Outlay} \quad $4,247,407 \quad \text{FY 2017-18} \quad $1,075,729 \quad \text{FY 2018-19}\]

[4] 2017-18 appropriation updated to reflect actual; 2018-19 appropriation is preliminary
[5] 2017-18 appropriation carried over to 2018-19 for renovation project
“I just shudder to think what the cultural life of Florida would be like without the Florida Humanities Council”

— Historian Raymond Arsenault
Our Mission

To preserve, promote and share the history, literature, culture and personal stories that offer Floridians a better understanding of themselves, their communities and their state.
Democracy demands wisdom and vision in its citizens. It must therefore foster and support... access to arts and humanities, designed to make people of all backgrounds and wherever located, master of their technology and not its unthinking servants.
Grant Funded Programs
Special Initiatives

100 Faces of War

September 1, 2018 - November 25, 2018

Witness the pride, sacrifice, and humanity of those who served in Iraq and Afghanistan, in their own words.

100 Faces of War is an exhibition organized for travel by the Smithsonian Institution Traveling Exhibition Service in collaboration with artist Matt Mitchell.

Smithsonian

Local funding provided by the Florida Humanities Council with funds from the National Endowment for the Humanities

Copyright © 2009-2014, Matt Mitchell. All rights reserved.
Our Award-Winning FORUM magazine
Upcoming Program

Join the Florida Humanities Council and the University of South Florida, St. Petersburg on Thursday, September 27th.
Some of Our Partners

- EAU Gallie Arts District
- University of South Florida - St. Petersburg
- Flagler College
- UF Center for the Humanities and the Public Sphere
- University of Florida
- The Village Square
- MOAS Museum of Arts & Sciences
- AWARE
- Clewiston Museum
- Florida Library Association
- Sulphur Springs Museum and Heritage Center
USF ST. PETERSBURG CAMPUS BOARD
Master Academic Plan Update

August 2018
Dr. Martin Tadlock, Interim Regional Chancellor
&
Dr. Olufunke Fontenot, Interim Regional Vice Chancellor Academic Affairs
MAP OVERVIEW

• Five-year Master Academic Plan (MAP) created in 2017-2018. 
  https://drive.google.com/file/d/1eiv5WaON9s4j17uMJFh2cNaK6ipY9zEZ/view?usp=sharing.

• Aligns with the USFSP’s Strategic Plan 2020.

• Purpose: provide academic program direction and identify core values and beliefs about our distinctive identity.

• A “living planning document” open to revision.

• Six priorities for 2017/2018 and ongoing priorities.
## MAP PRIORITIES: 2017-2018

<table>
<thead>
<tr>
<th>USFSP MAP Goals</th>
<th>Sub-Goals/Priorities</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.3</td>
<td>Increase campus diversity</td>
</tr>
<tr>
<td>A.4</td>
<td>Increase external recognition of distinctive identity</td>
</tr>
<tr>
<td>B.5</td>
<td>Create affordable international opportunities for students</td>
</tr>
<tr>
<td>C.3</td>
<td>Review, maintain and enhance the Center for Innovative Teaching and Learning</td>
</tr>
</tbody>
</table>
# MAP PRIORITIES (CONT’D)

<table>
<thead>
<tr>
<th>USFSP MAP Goals</th>
<th>Sub-Goals/Priorities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>D.1</strong></td>
<td>Become the partner of choice for education, business, non-profits and governmental entities in Pinellas County</td>
</tr>
<tr>
<td><strong>D.3</strong></td>
<td>Develop academic programming sensitive to the needs of regional businesses, governmental and non-profit agencies and academic institutions</td>
</tr>
<tr>
<td><strong>E.1</strong></td>
<td>Facilitate faculty proposed programs that will drive enrollment and meet BOT and BOG identified critical needs for the state</td>
</tr>
<tr>
<td><strong>E.2</strong></td>
<td>Promote system-wide retention and achievement</td>
</tr>
</tbody>
</table>
INCREASE EXTERNAL RECOGNITION OF DISTINCTIVE IDENTITY

• MBA program ranked 30th best Online MBA program in the nation, 3rd best in Florida by US News & World Report.

• Dr. Michael Francis television documentary on Early Spanish Florida received national and international acclaim. His research appeared in the Washington Post, Tampa Bay Times and WUSF.

• Center for Civic Engagement hosted 8 universities for "Preparing for the 2020 Carnegie Elective Community Engagement Classification" workshop.

• COE was Top 5 Highest Performers in Florida among 4-year state-funded colleges/universities. First academic institution to be named finalist for WEDU Be More Awards nonprofit of the year.

• Faculty received >$5 million in external funding from notable agencies including: NIH, NSF, USDA, and EPA; USFSP new high with research expenditures >$4.5 million.
REVIEW/ENHANCE STUDENT SUCCESS INDICATORS

• **THE USFSP PROMISE GRANT (RETENTION):** Assists FTIC students to continue their studies when facing financial obstacles, i.e. cash collections holds for past due balances of $1,000 or less and in good academic standing.
  - Awarded 12 students the USFSP promise grant to continue their studies beyond their first year.

• **THE USFSP COMPLETION GRANT (GRADUATION):** Students who are within a year of graduation and academically eligible; USFSP provides completion grants for selected students who on track for graduation within two semesters.
  - Awarded 47 students the USFSP completion grant to finish spring term.

• Providing greater experiential learning opportunities via initiatives such as: Ex Labs, collaborations with the Dali Museum, and other prominent partners in the Innovation District.
CREATE AFFORDABLE INTERNATIONAL OPPORTUNITIES FOR STUDENTS

- Global Initiatives partnered with USF World and the Office of National Scholarships to host a "Steps to Apply for a Faculty Fulbright Award" presentation and a “Fulbright Student Program Information Session.”

- Established semester student exchange agreements with Weifang University (China), Taylor’s University (Malaysia), and Ramkhamhaeng University (Thailand). Student exchange programs enable students to attend international universities while paying USFSP tuition. By establishing programs that exceed 3 weeks in length, Pell eligible USFSP students are able to apply for national scholarships such as the Benjamin A. Gilman program.
REVIEW, MAINTAIN AND ENHANCE THE CENTER FOR INNOVATIVE TEACHING AND LEARNING

• CITL, with the help of Online Learning and Instructional Technology Services (OLITS), facilitated Quality Matter Certification of 31 classes, the second highest number in the Florida State University System.

• Significant inroads with textbook affordability. CITL organized workshops that included Open Education Resources. Participating faculty required to examine one course and revise it to bring down textbook costs.

• Two faculty members will be replacing textbooks with open access materials — one is a political science course with an expected enrollment of 70 students and textbook cost of $40 (total savings = $2800). The other is a tax course with an expected enrollment of 60 students and textbook cost of $232 (total savings = $13,920).
BECOME THE PARTNER OF CHOICE FOR EDUCATION, BUSINESS, NON-PROFITS, AND GOVERNMENTAL ENTITIES IN PINELLAS COUNTY

• KTCOB unveiled the Merrill Lynch Wealth Management Center and new financial literacy initiatives, thanks to a Bank of America Charitable Foundation award of a $500,000.

• COE Partnership with the Pinellas County School System-Proposed STAY SHARP program.

• Expanded FUSE partnership with St. Pete College from 16-19.
DEVELOP ACADEMIC PROGRAMMING SENSITIVE TO THE NEEDS OF REGIONAL BUSINESSES, GOVERNMENTAL AND NON-PROFIT AGENCIES, AND ACADEMIC INSTITUTIONS

• BA-Forensic Studies and Justice - Launched Fall, 2017
• MS-Conservation Biology - Launched, Fall 2017
• BS-Computational and Applied Mathematics (a collaborative program between CAS and KTCOB) – Anticipated Launch, Spring 2019
• New MBA concentration in Business Analytics – Launched
• Data Analysis, Sustainable Entrepreneurship and Business Analytics graduate certificates – Launched
• BA-Sustainability Studies (in collaboration with KTCOB) – Anticipated Launch, Spring 2019
• BS-Environmental Chemistry – Pre-proposal Submitted and approval expected this summer
FACILITATE FACULTY PROPOSED PROGRAMS THAT WILL DRIVE ENROLLMENT AND MEET BOT AND BOG IDENTIFIED CRITICAL NEEDS FOR THE STATE

- Will begin work/consultation on pre-proposals for the MS-STEM Masters in Secondary Education and Teaching.
- Commissioned EAB Market Analysis of new and existing programs to guide strategic development of new programs.
PROMOTE SYSTEM-WIDE RETENTION AND ACHIEVEMENT

• Registrar's Office proposed new clock schedule, meeting patterns and guidelines for scheduling course sections to be effective as of Fall 2019 in order to improve student four-year completion rates.

• **Academic Advising:**
  Began registration outreach to all undergraduate students based on student level and GPA as part of an effort to bring students in early and to review degree progression and future term registration.
PROMOTE SYSTEM-WIDE RETENTION AND ACHIEVEMENT (CONT’D)

• **Implemented Student Success Management software** — the new USF System early alert system (Archivum). Faculty can now make academic and wellness referrals directly via link in Canvas.

• Advisors offered special outreach in the Veteran’s Success Center.

• Provided 223 internships since June 2017 and expanded Citizen Scholar program to include over 400 students.

• QEP is piloting a strategy called Skills Quest this spring to help students identify and refresh background math skills. Skills Quest is embedded into their course and is free with online self-paced learning.