PROPOSE CHANGES TO:
EXISTING MAJOR, CONCENTRATION, MINOR,
CERTIFICATE, TRACK AND EMPHASIS

- Complete an undergraduate proposal form
- Attach Syllabi for any courses being added to major or concentration. The USF Syllabus Template should be used for new courses: https://www.systemacademics.usf.edu/proposals/resources/syllabus-guidelines
- Attach a current catalog copy of the concentration, minor or certificate you are submitting a proposal for with track changes enabled in a new Word document

Complete a curriculum change form

Return to Proposer

Return to Proposer

Submit to College Council

Submit to College Dean

Proposal placed on UGC agenda

Proposal Revised

Next UGC meeting, UGC votes

Proposal approved by UGC?

APPROVED

DENIED

APPROVED

Proposer notified of approval, along with other appropriate USF individuals