

**Optional Practical Training:  
Student Information and Departmental Recommendation Form**

**(Student: Please complete this section of the form)**

USF Student ID:

Name:   
(As it appears in your passport)

E-mail:  Phone:

Degree Level:  Major:

Requested OPT Dates (MM/DD/YYYY):  to

Note: The start date for post-completion OPT can be any date within 60 days after program completion (i.e. the date of graduation).

**Please Read:** I acknowledge that I am applying for F-1 Optional Practical Training after completion of studies. I attest that the information contained here is correct. I understand that International Student and Scholar Services will use this and the attached documents to determine my eligibility for OPT and, if eligible, make a recommendation for OPT in my SEVIS record. I understand that I am responsible for making sure my final application packet is complete. I realize that any errors in the information I have supplied may result in a delay in processing.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Departmental Recommendation (To be completed by Academic Advisor -Undergraduate Students or Dept. Chairperson/Graduate Coordinator - Graduate Students)**

Students on an F-1 visa may be eligible to apply to USCIS for employment authorization through Optional Practical Training (OPT). Undergraduates and Graduates, who are expected to complete all degree requirements in the semester of application, are eligible to apply.

This is to certify that I have checked this student's transcript and upon successful completion of his/her courses this semester, he/she will complete all degree requirements for the  (indicate Fall, Spring, Summer and year) semester.

Advisor's Name: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Advisor's Phone Number: \_\_\_\_\_