REQUIREMENTS TO USE THE SICK CHILD CARE PROGRAM

All employees (Faculty, Administration, Staff and Temporary/OPS) are eligible to register for this program. An employee must be receiving a pay check from USF St. Petersburg (USF SP). Once an employee separates from the University, he/she is no longer eligible to participate in the sick child care program.

Prior to using the services of the sick child care program, an employee must:

- Pick up a registration packet in USF St. Petersburg’s Office of Human Resources located in BAY 206.

- Sign a participation agreement which will be maintained in HR. This agreement certifies that the employee is responsible for all costs associated with the sick child care program.

- Complete the registration form and submit it to Bearly Sick along with the child’s immunization record. These forms must be filed prior to admission to the program. In special cases, pre-registration may be completed at the time of admission.

- Pay a registration fee of $10 per child to the Bearly Sick Child Care program.

- Contact Bearly Sick (893-6789) before you bring your child to the sick care unit. The nurse will inform you if there is space available for your child and if their illness is appropriate for admission. When you arrive at Bearly Sick, a brief medical evaluation will be done before your child is admitted. You may also call and leave a message on the voice mail after 6 p.m. for the following day. The nurse arrives at 6 am and will begin returning calls for the day’s admission at that time.

- Pay for the services of the sick child care program. The charge for the services of Bearly Sick is $50 per day for greater than 4 hours of care; and $30 per day for less than 4 hours of care.

If your child meets the established criteria for admission, the services provided include all services reasonably necessary to provide for proper care and supervision of your child based upon instructions from you and, if applicable, a physician’s orders. Bearly Sick representatives will contact you if a marked change in the child’s condition is observed during his/her stay at the Center.

You are welcome to bring your child by for a visit (except during naptime between noon and 2 p.m.) so that you will both feel comfortable when your child needs to come for the first time.