Technology Purchasing Standards

Purpose
This standard specifies how to differentiate standard technology purchases from those requiring special approval from Campus Computing. This document should be referred to prior to making a technology purchase to ensure the technology resource will be supported and allowed to connect to USFSP resources by Campus Computing.

Scope
This standard applies to all USFSP technology resource purchases regardless of the funding source.

Standard Items by Category
The following standards are based on the USF System Policy 0-518: Technology Acquisition, ISSP-022: IT Resources Purchasing Standards and Thresholds, and Campus Computing policies. Any technology resource that isn’t considered a standard item must receive approval from Campus Computing and/or the UTSB before being purchased.

Desktops, Laptops, Notebooks, and Tablets
Please visit computerstore.usf.edu for the latest Campus Computing recommended computers models.

The following desktops, laptops, and tablets can be purchased without review and approval from Campus Computing:

- Dell OptiPlex Minitowers and Desktops (5060)
  - Campus Computing recommends the Dell Optiplex 5060 Enhanced MiniTower with SSD ($1,035) for all desktop users.
- Dell Latitude Laptops (5490, 5590)
  - Campus Computing recommends the Dell 15” 5590 Enhanced – Non Touch ($1,385.00)
- Dell Latitude 5290 Enhanced 2-in-1 Laptop
  - This is compatible with the Dell Business Dock WD15 and D6000 docking stations.
Docking Stations
The following docking stations can be purchased without review and approval from Campus Computing and are supported for the Dell Latitude 3490, 5480, 5490, 5580, 5590:

- **Dell Business Dock WD15**
  - Supports 2 FHD displays
  - Two USB 2.0 ports
  - Three USB 3.0 ports
  - Speaker output (rear)
  - Combo audio (front)
  - Gigabit Ethernet
  - Kensington Lock Slot
  - 130W AC adapter with 7.4mm barrel

- **Dell Universal Dock D6000**
  - Supports up to three 4K displays or a single 5K display
  - Four USB 3.0 ports
  - One USB-C port
  - Speaker output
  - Combo audio
  - Gigabit Ethernet
  - Kensington Lock Slot
  - Charges up to 65W laptop via USB-C

Device Operating System Standards
- Windows 10 is the standard Operating System for the approved Dell devices. Devices that are unable to run Windows 10 are not approved for purchase or supported by Campus Computing.
- All Apple products are managed by Campus Computing. Please email helpdesk@usfsp.edu for more information.

Copiers, Printers, and Scanners
The following networked copiers, printers, and scanners can be purchased without review and approval from Campus Computing:

- Konica Minolta
- Ricoh

The following local (connect to a computer via USB) printers and scanners can be purchased without review and approval from Campus Computing:

- HP
- Fujitsu (BDMS Scanning)

Peripherals
- Dell 24" LED-LCD monitor P2417H
- Cat 6 Network Patch Cable
- Tripp Lite Surge Protector
- Dell D6000 Universal Docking Station
Storage
Purchases of storage equipment that will be wired into USFSP’s network must be reviewed and approved by Campus Computing; otherwise, they can proceed without approval.

Software
Refer to ISSP-022 for purchasing standards.

A/V Equipment
Refer to ISSP-022 for purchasing standards.

Server Hardware/Storage
Purchases of any server hardware, storage, or cloud services must be reviewed and approved by Campus Computing and the UTSB.

Networking Equipment
Purchases of any networking equipment must be reviewed and approved by Campus Computing and the UTSB.

Technology Consulting Services
Purchases of any technology consulting services must be reviewed and approved by Campus Computing and the UTSB.

Other
Purchases of any other technology resources must be reviewed and approved by Campus Computing and the UTSB. This includes iPads and Microsoft Surface devices.