Note: All screenshots are taken using Windows 7, 64 bit and Internet Explorer 9.

This document covers:

- Installing Cisco AnyConnect
- Installing Cisco Clean Access
- Connecting to the USFSP Virtual Private Network (VPN)

Installing Cisco AnyConnect VPN - Windows

1. Log into your computer with an account that has administrative privileges, one that allows you to install programs. If this is a University computer, please request this from Campus Computing using the contact information at the end of this instructional guide.

2. After logging into Windows, click the Start (Windows) button and select Control Panel.
3. In the Control Panel, click the link "All Control Panel Items" if necessary. Open the Internet Options.

![Control Panel Screenshot]

4. In Internet Options, switch to the "Security" tab.

5. Highlight the "Trusted sites" zone and click the Sites button below the zones.

![Internet Properties Screenshot]
6. In the field “Add this website to the zone:” type https://vpn.usfsp.edu and click the Add button.

7. “https://vpn.usfsp.edu” should now show up in the “Websites:” box.
8. Click the Close to close the "Trusted sites" box. Click the OK to close the “Internet Options” box.
9. Open “Internet Explorer” and browse to https://vpn.usfsp.edu/.
10. At the login prompt, type your USFSP VPN username and password. Click the Login button to begin downloading the Cisco AnyConnect application.
   a. **NOTE:** If you do not have VPN credentials, STOP now, you cannot continue. You can request an account by filing out an Online Service Request or contacting the Help Desk.
11. The AnyConnect Secure Mobility Client will start the installation process. In some versions of Internet Explorer, you will need to allow the installation of the ActiveX control component. You may also need to click the **Install** button on a prompt located at the bottom of the browser’s window.

12. Click **Yes** if any or all of the following permission windows appear.

13. You will receive a Connection Established message.

14. AnyConnect will place a program icon inside the Notification Area of the Taskbar. The icon's lock indicates that you are connected and secure, or disconnected. A popup notification may appear above the Taskbar when a successful connection to the VPN server is established.
15. After a few seconds, a pop up prompt will ask if you would like to connect to the University's network drives. Click No at this point. The Cisco Clean Access application has not been installed yet and full access to the University's network is not available.

![Prompt to connect to University drives](image)

16. You may also be prompted to set a network location. Select Public network and then close the prompt.

![Selecting network location](image)

The next section will help you install Cisco Clean Access Agent. This is the final step to allow you to access the network and drives.
Installing Cisco Clean Access Agent

1. Open Internet Explorer to automatically redirect to the Clean Access Agent installation page. If you are not automatically redirected, try browsing to any website and you will be redirected.

2. On the Clean Access installation page, click the **Download Clean Access Agent** button. If prompted to run or save the installation file, choose **Run**.

   ![Image of Clean Access Agent installation page]
   
   **Network Security Notice:** This network is protected by the Clean Access Agent, a component of the Cisco Clean Access Suite. The Clean Access Agent ensures that your computer meets the requirements for accessing this network, and helps you keep your computer secure and up-to-date.

   Please use the Clean Access Agent to log in to the network.

   If you don’t have the Clean Access Agent software yet, download it by clicking the button below. After downloading the installation file, run it to complete the installation.

   If you have already downloaded and installed the Clean Access Agent, please close this window and right-click the Clean Access Agent icon in the system tray and choose Login from the menu. Enter your usual network user name and password in the login window.

   ![Image of Clean Access Agent installation confirmation]
   
   **Note:** If you are already running the Clean Access Agent and you are connected through a slower connection (such as VPN or dial-up), please wait as it might take a few moments for the Agent.

   Do you want to run or save CCAgent_Setup.exe (10.7 MB) from cas.stp.usf.edu?

   ![Image of Clean Access Agent installation confirmation]
   
   **The publisher of CCAgent_Setup.exe couldn’t be verified. Are you sure you want to run the program?**

   ![Image of Clean Access Agent installation confirmation]
   
   **Learn more**
3. The Clean Access installer will start. Click the **Next** button to continue with installation. Click the **Next** button on the "Destination Folder" prompt.

4. Click **Install** button on the "Ready to Install" prompt, and the **Finish** button on the "Completed" prompt.

   a. If prompted by the “User Account Control,” click **Yes**
5. After installation, a pop up message from the Clean Access Agent should appear confirming that you “Successfully logged in to the network!” and click Ok.

![Clean Access Agent successfully logged in](image)

6. You should now have a Clean Access Agent Icon in your Taskbar next to the AnyConnect VPN icon.

![Clean Access Agent icon in Taskbar](image)

**Connecting to the Virtual Network**

1. Click on the “AnyConnect” icon in the taskbar

![AnyConnect icon](image)

2. This will open a window allowing you to connect to “vpn.usfsp.edu”
   a. If you are already connected, the window will have a green check circle

![Connected to vpn.usfsp.edu](image)
3. Make sure the “Group” is set to “usfsp-anyconnect” and enter your VPN username and password. Click OK. If prompted to Connect University Drives, click Yes.

4. If you are not logged into Windows with a Bayboro domain account, you will be prompted for your Bayboro username and password (your office computer login).

5. The USFSP Network Drives should now show up under “Computer” in Windows Explorer.