

## Dean's Report to the College of Education's

### College Council

November 16, 2009

#### **New Business**

Annual Review. I met with the Annual Review Committee on October 23 and charged them with developing procedures and criteria for the College of Education to complement those on the Academic Affairs website and clarify procedures for the annual evaluation of faculty in the college. I have received a draft revision. I plan to send comments and suggestions back to the committee with a request that they review and revise the draft accordingly. The plan is to bring forward to the College Council in December and to College of Education faculty in January these revised procedures. This will ensure sufficient time for review and comment before the annual review process begins in February-March.

Career Ladder for Non-Tenure Track Faculty. The UFF has approved the guidelines for a Career Ladder for Non-Tenure Track Faculty which will be implemented in Spring of 2010. No criteria accompanied the approved guidelines. In consequence, Dr. Noonan has asked the academic deans to develop criteria for Teaching, Service, and Professional Development, the categories under review. The draft criteria will be sent to Dr. Noonan, to the respective college councils, college faculties, and to the Faculty Senate for final review before implementation. The College's Tenure and Promotion Committee will serve as the review committee for applications for promotion.

Evaluation of Adjunct Faculty. All adjunct faculty in the COE participate in an adjunct orientation at the beginning of each semester and are assigned a fulltime faculty mentor. In addition, their students complete a mid-semester evaluation of teaching, which is reviewed and discussed with the adjuncts by Associate Dean Michael. Adjunct faculty's students also participate in the university's evaluations of teaching, along with all other faculty's students. Adjunct faculty teach approximately 35% of the classes in the College of Education. Reappointment is determined by an evaluation of the student evaluations and/or conversations with adjunct faculty mentors. In addition to the student evaluations of teaching available for adjunct faculty, the Council recommended the following: an observation of each adjunct faculty member in the first semester he or she teaches for the College and regular observations by program faculty on an on-going basis.

External Funding in the College of Education. External funding, as well as applications for external funding, continues to grow in the COE: 1) Dr. Lyman Dukes' Project 10 Transition Project has been renewed for another year at \$1.31 million, an increase from \$1.02 million last year; 2) Dean Fueyo has submitted a proposal to the Progress Energy Foundation, at their invitation, for \$100,000 to fund a digital math and energy conservation education project for middle school teachers and their students. The proposal includes summer support for COE faculty and graduate tuition for 14 middle school teachers; and 3) Superintendent Julie Janssen, SRI International, the Helios Foundation, and the USF St. Petersburg College of Education have been invited to a meeting in Washington, DC to develop a strategic funding plan for the SunBay Math project for project years two-five. The meeting includes a visit to

USDOE to request off-cycle funding. The current pilot project is funded through May 31, 2010; and 4) Cynthia Leung, Alex Brice, Gwyn Senokossoff, Bonnie Braun, and Malcolm Butler are also to be commended for their applications for external funding, although their respective projects were not funded at this time.

Community Board Service. As one of its many efforts to engage the university and the community, the Office of External Affairs is interested in increasing participation on community boards by faculty at USF St. Petersburg. To this end, it is developing an inventory of current faculty membership on community boards in St. Petersburg and Pinellas County. Please canvass your program area and provide me with this information by November 24. \*\*Action Item

Phi Beta Kappa. The university is considering starting its own chapter of Phi Beta Kappa. Please canvass your program area faculty and send me the names of any members of Phi Beta Kappa by November 24. \*\*Action Item

### **Old Business**

Kappa Delta Pi. Dr. Alejandro Brice and Dr. Malcolm Butler are faculty co-sponsors for the college's new chapter of KDP. In October, they attended a KDP meeting and made a presentation. Update on the status of the college's chapter\*\*Action Item

Faculty-Staff campaign. Dr. Alejandro Brice is the College of Education's representative to the faculty-staff campaign. Update on the campaign and percent participation among COE faculty and staff\*\*Action item

Quality Enhancement Plan (QEP). Dr. Alejandro Brice is the College of Education's representative the university QEP Committee. Update on the committee's timeline and progress to date\*\*Action item