

Members present: Dean Fueyo and Drs. Bonnie Braun, Alejandro Brice, Malcolm Butler, Brie Reck, George Roy, Gwyn Senokossoff, Zafer Unal, Susan Holderness

Absent: Dr. Terry Rose, Ms. Jennefer Khattabi

1. The minutes from the 1 February 2010 and 1 March 2010 meetings were approved.
2. Updates
 - a. Dr. Unal's reports on the link to the electronic file for the Internship Committee, and the CDN requirements for EDG4012
ACTION ITEM: Reports will be on the agenda in May.
 - b. Dean Fueyo will meet with Dr. Brice and Ms. Khattabi to develop a recommendation for coordinating ESOL assignments and CDN requirements.
ACTION ITEM: They will report to the Committee in May.
 - c. Dr. Braun presented the TWS results for Fall 2009 ratings by both faculty evaluators and university supervisors. There was some discussion about the difference in ratings, with university supervisors' ratings higher than faculty ratings. This may be partially explained because the supervisors work with the candidates and review the TWSs at several points in the process; the supervisors' ratings may reflect the growth they see in the candidates. Dr. Butler pointed out that in this case, a rating of 'developing' is good, while in the school context it may be seen as deficient. The terms-in-use for the ratings may be reconsidered, and Dr. Braun told the Committee that she works with adjuncts and other supervisors to help them understand the rubric and rating system. Dr. Reck suggested that the contextual factors may be seen by candidates as deficiencies that must be improved, and the Committee agreed to consider this at the May meeting.
ACTION ITEM: Review the TWS rubric and contextual factors at the May meeting.
 - d. Dr. Braun also presented a handout with information about candidates' impact on student achievement. One candidate's TWS is incomplete, but the other 20 candidates all showed evidence of improving overall student achievement through the unit they taught in their placements. This evaluation is important for reporting on the Florida Continuing Program Approval Standards. There was a brief discussion about the candidate who has not completed her TWS; it has not yet been accepted by the university supervisor.
 - e. Dean Fueyo led a discussion of descriptors of diversity. The state database can be used to document ESOL, ESE and free lunch (high needs school) status, but student achievement levels cannot be accessed in that way. Dr. Braun said that presently the 60-hour ESOL field placements are not documented for diversity of placement, and Dr. Senokossoff said the diversity of placement needs to be documented for reading too.
ACTION ITEM: Dean Fueyo and Dr. Braun will meet with Dr. Unal to discuss how the data can be captured and recorded; they will report at the May meeting.

There was continuing discussion about how to deal with performance level diversity. Dr. Braun said that FCAT scores are live data which change yearly, and cannot be factored into placements. Dr. Senokossoff pointed out that the data will have to be accessed from the district level. Dr. Butler reminded the group that to tell the complete story sometimes school data would be adequate, but often the demographics of the classroom within the school should be

considered. There is tension because placements are made on the basis of schools, while candidates' TWSs are classroom-based. Dr. Braun said that candidates often have difficulty accessing data in their schools, particularly student achievement data.

ACTION ITEM: Add the issue of diversity of placement and candidates' ability to access data in their schools to the 27 April 2010 agenda of the Teacher Education Advisory Board (TEAB) meeting, and report the discussion back to the Assessment Committee in May.

3. Annual Schedule for Reporting to the Assessment Committee

- a. Reading and Curriculum Literacy: Dr. Senokossoff presented professional disposition and mid-course monitoring data. Fifty-four students were reviewed; 16 are considered inactive, 13 have enrolled in fewer than 15 credits; one has no GRE scores; one is on academic probation; one transferred; and one dropped out. Of the 21 assessed for PDA, two exceeded expectations, and the remaining 19 were 'acceptable.' Dr. Butler asked how it is possible to know which students have earned fewer than 15 credits. He was referred to SASS reports, unofficial transcripts, and advising sheets. He is working to get access to these data.

Dr. Senokossoff presented an analysis of the CDN report for the Graduate Reading program, as of 15 March 2010. Twenty-three students are in the program; nine have submitted a total of 41 CDN items. The remaining 14 students have no submissions.

Dr. Senokossoff expressed concern over the quality of graduate submissions. Dr. Reck suggested reiterating the expectations as they appear in the catalog and on the syllabi. She suggested creating an annotation for each assignment that is submitted. Dr. Reck said she is working on a podcast to educate students.

Dr. Reck suggested reviewing the *student of concern* process. If the report is reviewed each semester, stock letters can be sent. Then, at mid-point of the program, students should do their own assessment.

Dean Fueyo reminded the group that the faculty decided three years ago to tie PDA to CDN submissions. She asked how PDA can be rated as 'acceptable' if CDN is not addressed.

In reviewing the handout, Dr. Braun noticed a student scheduled for final internship in Fall 2010 is shown as 'dropped out.' Dean Fueyo said this is an excellent example of the importance of faculty sharing. The Dean suggested inviting Dr. Michael to the next meeting, to better understand the process.

ACTION ITEM: Invite Dr. Michael to the May meeting to discuss the process for finding out whether students are inactive/ withdrawn/ enrolled.

Dean Fueyo asked about the diversity of placement for the reading program. Because the data collecting process for reading is different than for other program (no state database or important data sets, different formats), it is up to the reading program to report the data as described in the 2009 Institutional Report.

ACTION ITEM: Dean Fueyo will meet with Dr. Senokossoff and Dr. Holderness to discuss how to collect and summarize these data.

There was a brief discussion about portfolio review. Dr. Senokossoff said she can report at the May meeting on the Spring 2010 action research projects. Dr. Butler said there were four

portfolios reviewed in the math-science program in Fall 2009. The weak area is usually *research*. This is possibly because candidates are taking the research course when they submit, and the deadline for submission is the last Friday in November. Many candidates have not completed their projects at that point, and after review the candidate is usually asked for more information.

4. Other

- a. Dr. Reck reported that she had recently attended the university assessment day. She thinks outside the College of Education there is little understanding of the level of sophistication of COE assessments. Dr. Braun said this is an ongoing concern with academic learning compacts. Dean Fueyo reported that she has contacted Dr. Gonzales to familiarize him with COE systems. She will start a template for items that are being assessed.

REPORTS FOR NEXT MEETING (based on past and April Action Items and May items from master schedule)

Dr. Unal – Link to electronic file for Internship Committee

Dr. Unal – CDN submission requirements for EDG4012

Dean Fueyo, Dr. Brice & Ms. Khattabi – Recommendation on CDN requirements for ESOL Portfolio

Dr. Braun – Review the TWS rubric and contextual factors

Dean Fueyo, Drs. Braun & Unal – Capturing diversity of placement data

Dean Fueyo & Dr. Braun – Report re: diversity of placement and candidates' ability to access data in their schools from April TEAB meeting

Dr. Senokossoff – Capturing diversity of placement information for reading program candidates

Drs. Butler & Roy – Math/ Science dispositions, mid-course monitoring, demographics of placements, portfolio evaluations report (A)

Drs. Rose, Reck, Senokossoff, Butler/ Roy – Action research reports

Dean Fueyo – Review of Annual Schedule of Reporting

DATES FOR UPCOMING MEETINGS

August schedule TBD