

To: Grover Kearns, COB Representative to USFSP Faculty Senate

From: Philip Trocchia, Chair of College of Business Council (CBC)

Re: CBC Report for Academic Year 2010-2011

The following summarizes the major activities of the CBC during Academic Year 2010-2011

- The COB faculty governance document incorporated a number of significant revisions, including:
 1. the separation of Annual Review and Faculty Development Committees into two distinct committees
 2. requirement of two weeks advance notice for items requiring faculty vote
 3. reduction in number of individuals serving on COB standing committees from six to four
 4. committee assignments to be officially made in the spring, rather than the fall.

The revised governance document was passed by faculty vote.

- The CBC approved further changes in the COB faculty governance document to a) accommodate committee representation for new majors/disciplines within the COB and b) allow for some relief of committee work among tenured faculty. These changes will be voted on at the May 6 faculty meeting.
- The CBC approved proposed changes to the faculty senate charter.
- The CBC revised and approved a new annual review document created jointly by the COB Annual Review and Awards Committee and the Tenure and Promotion Committee. The new annual review guidelines were passed by faculty vote.
- After faculty members petitioned for a revision to the annual review guidelines, The CBC appointed an ad hoc committee to change the guidelines for instructors. The CBC approved amendments to the guidelines. The amendments pertaining to instructors will be voted on at the May 6 faculty meeting.
- Numerous updates were made to the 2007 – 2012 USFSP College of Business Strategic Plan document (and continue to be made) to reflect curricula changes such as introducing entrepreneurial initiative into the COB values statement, changes in faculty composition, changes in objectives such as MBA enrollment growth, adjustments to the SWOT analysis to reflect recent activity and developments in the college and community, as well as logic and grammar improvements. Emphasis on global environment and ethical leadership in the Mission Statement were checked factually by analyzing faculty syllabi.
- Implementation of certain aspects of Roberts Rules of Order during COB faculty meetings, such as addressing the chair, speaking in turn, and staying on topic, were approved by the CBC and by the faculty.

- CBC populated committees for Information Systems and Entrepreneurship permanent instructor positions, and sent out notification for recommendations regarding management and accounting visiting instructor positions.
- Tenure and Promotion procedures and guidelines were changes at the College level in two ways First, faculty who are applying for tenure may only request a letter from their area (e.g. finance, accounting, etc.) only if there is no member of the committee from the candidate's discipline. Second, votes from members of the COB faculty who are serving as academic officers will no longer be separated from other faculty votes, nor will they be labeled as votes from academic officers.
- The CBC compiled a list of criteria for end-of-year student awards for outstanding graduating students in each of the College disciplines. The CBC voted for and selected the award winners.
- The CBC is in the process of organizing faculty assignments for academic year 2011-2012.