

Fall Faculty Meeting, CAS – 9/17/10

Summary Minutes

I. Margaret Sullivan, Regional Chancellor

- It appears that bonding has been approved by USF Tampa for the new student center/dorm. Student fee has already been approved.
- Excellent retention rate at USFSP of 83% from Freshman to Sophomore; Goal to grow to 10,000 students
- QEP Director to be hired in anticipation of the spring SACS February visit
- Budget not out yet; probably another 10% cut; hoping to receive approval for another round of tuition increases
- Discussed new programs, such as Health Sciences; Chancellor suggests we may want to meet as a faculty to discuss a vision and plan for new programs; Asked for input from faculty at the meeting.
 - i. She sees Visual Arts/ a school of Digital and Media Arts as fitting in well with this community
 - ii. Also supports Medical/ PreMed programs, i.e., developing the sciences in a cost effective way
 - iii. Front end money for new programs can be funded by university if it can be shown to be profitable within a few years

II. Norine Noonan, Vice Chancellor of Academic Affairs

- Presented and answered questions about money available for the development of on-line courses. Guidelines for applications have been updated; version 1.1 is on the Academic Affairs website.
- SACs application has been submitted and site visit is in mid-February

III. Frank Biafora, Dean of CAS

- Introduced the CAS administrative staff; 2 new staff - Cassandra Dujack & Ashley Holland
- Congratulated newly tenured and promoted faculty – Seth McKee, Kathy Carvalho-Knighton, Morgan Gresham, Narciso Hidalgo, Tom Hallock, Ella Schmidt
- Announced that John Arthur and Susan Allen are co-chairing the Faculty Campaign for CAS this year. Thanked Tom Hallock and Gary Mormino for their service last year.
- Travel/research monies have been distributed to departments this year. Be certain to talk directly with Ashlea before travel to ensure TAR is complete.
- The Health Science program has made its way through the approval process – all that is left is BOT sign-off as a consent agenda item; A number of other new undergraduate, graduate, and certificate programs are being proposed by departments.

IV. Susan Allen, Faculty Council Chair

- Introduced this year's faculty council members: Martine Fernandes, Vice Chair, will become Chair next year; Finishing out 2 year terms: Ella Schmidt, Kathy Arthur; Mark Durand; In the 1st year of their terms: Seth McKee, Joseph Dorsey, Armando Hoare, & Barnali Dixon

- Focal topics for the council this year include:
 - i. continuing emphasis on the importance of research and of international programs/exchanges;
 - ii. communication with student affairs regarding procedures to handle unruly, disruptive, threatening students so that faculty, as well as other students, feel safe; and
 - iii. improving our inclusion of and communication with part-time/adjunct instructors, which started with inviting them to this meeting.
- V. Introductions of Committee chairs/representatives and updates
- Mark Walters & Melanie Reidinger-Whitmore are this year's reps for CAS on the Faculty Senate
 - Senate Committee, Gen Ed. – Morgan Gresham, Chair invited any instructors teaching Gen Ed courses who have questions to contact her
 - CAS Committee – T & P, last year's Chair Jamie McHale announced dates for reviewing materials and writing reports, which are also posted on the Academic Affairs website under Faculty Resources.
 - CAS Committee, Academic Programs – Thomas Smith presented that this committee is going to be busy this year reviewing applications for new courses and programs. This committee is the next step after departmental approval in the review process.
 - Civic Engagement is being chaired by Jill McCracken and Morgan Gresham while Judithanne Scourfield-McLaughlin is away this year. Jill announced that applications for Community Engagement course development grants or to add a Student Philanthropy Board to a course are due in late November. There will be a workshop in early November that could be helpful for those interested in applying.
- VI. Reports from the Departments and Introductions of part-time and new full-time faculty
- Jay Sovolovsky – Anthropology, Criminology, & ISS
 - i. New faculty member in Criminology – Kevin Wang
 - Susan Fernandez – History, Government, & International Affairs
 - i. Two new/returning Visiting Assistant Professors this year in history – David McMullen & Adrian O'Connor
 - Bob Dardennes – Journalism & Mass Communication
 - Jamie McHale – Psychology
 - i. Visiting Instructor – Tom Frost
 - ii. Statewide Children's Movement public education campaign – Encouraging student involvement
 - Sheramy Bundrick – Art & Graphic Design
 - i. Submitting proposal for a minor in Art History
 - Lisa Starks-Estes – Languages, Literature, & Writing
 - i. Barbara Jolley, long-time adjunct instructor is in a Visiting position this year
 - ii. New MLA graduate program has started with about 20 students enrolled

- iii. They are in the process of revising the curriculum in English and proposing a new undergraduate certificate in creative writing.
- Chris Meindl for Melanie Reidinger-Whitmore - Environmental Sciences & Policy
 - i. Plans, pending completion of approval process, to start Health Sciences program in Fall 2011