

**USFSP BUDGET COUNCIL MEETING  
MINUTES OF THE MEETING: 2/1/2009**

**Members Present:**

Kathy Agne  
David Carr  
Ashok Dhingra  
Ernie Gonzalez  
Julie Jakway  
Holly Kickliter  
Donna Knudson (representing Norine Noonan, Vivian Fueyo and Jennifer Baker)  
Gerald Notaro  
Michael Williams

Members not present: Drs. Kent Kelso & Todd Shank, Joel van Horn

**FY 2009-10 Budget Reduction:** A. Dhingra opened stating that President Genshaft asked that we plan for a reduction – the percentage is to be determined by many factors (state imposed additional cigarette tax, student fees, etc.) The institution, however, is in the process of planning for a 10% reduction.

**Discussion Items:**

Julie Jakway dispersed USFSP handouts for council review.

- **USFSP Guiding Principles for Budgeting** will be reviewed again by council for any changes to be posted to the Budget Reduction website.
- **USFSP Four (4)% Budget Reduction Summary, 6.6% Reduction and the 4.4% reduction breakdowns.**
- **USFSP Personnel Action Freeze, Non-Salary Spending Guidelines**
- **USFSP Frequently Asked Questions (January 2009)**
- **USFSP Supplement to the 1/26/09 USF Personnel Action Freeze Guidelines and USFSP Personnel Action Freeze Exception Form**
- **USFSP Non-Personnel Expenditure Freeze Exception Form**
- **USFSP 2009 Non-Salary Spending Guidelines**

After review and minor changes to these documents, those have now been uploaded to the Regional Chancellor's Budget Reduction website:

<http://www.stpt.usf.edu/chancellor/budget.htm>

Dr. Dhingra then asked the new council members to review the **Budget Savings Ideas** webpages and submit any comments.

Any feedback regarding USFSP Guiding Principles for Budgeting should be submitted directly to Dr. Dhingra.

The USFSP 2008 Report of Findings of the Budget council Ad-Hoc Committee, chaired by Dr. Vivian Fueyo, is posted on the website. This group will be asked to meet once to discuss how to implement these ideas.

The next Budget Council meeting will be early March, if not sooner, if asked to provide more information.

HR has posted policy, procedures and regulations for **all** employees on USFSP Human Resources website.

[http://www.stpete.usf.edu/adminservices/human\\_resources/Announcements.htm](http://www.stpete.usf.edu/adminservices/human_resources/Announcements.htm)

Our Budget Reductions website is being updated regularly and as quickly as possible. Budget Council website.