

# Reading Your SASS Report: a Student Responsibility

**A critical part of your successful experience is the timely completion of your degree requirements. Please remember that your degree audit (or SASS report) is available to you on-line and YOU are responsible for checking your audit on a regular basis and understanding how to read it. If you see an error on your SASS report, please make an appointment to meet with your advisor to get it corrected.** (*\*\*\*ISS majors please note your SASS report will be incorrect until you have met with an advisor and drawn up a contract. ISS degrees require more maintenance than most majors, so you should be prepared to make an appointment with your advisor every semester.*)

The SASS Report tracks your progress toward meeting your academic requirements. Each semester, as you register for and complete coursework, the SASS Report will reflect these additions.

*You can access your SASS report via the internet by logging onto FACTS website at <http://www.facts.org> [There is also a link for FACTS in OASIS.]*

1. Click on the Purple TAB titled “College Students.” It is on the right hand side of the page.
2. To access your current major SASS, click on “Graduation Check”, (under Advising Audits).
3. Click **Continue...**
4. Select “University of South Florida” on the pull down menu and enter your OASIS ID and PIN.

A brief explanation of the symbols and words used to read the SASS Report is listed below.

## **How to interpret symbols on a SASS Report**

(OK) & (+) -- requirements (and Sub-reqs) have been met.

(NO) & (-) ---requirements (and Sub-reqs) have **not** been met.

(IP) ----- the course for the requirement is in progress  
(possibly met).

(EARNED:) - hours, sub-req, and GPA earned.

(NEEDS:) --- hours, sub-req, and GPA needed to complete requirements.

(RG) ----- currently registered.

(RW) ----- requirement waived.

(N) ----- no credit at USF.

We look forward to getting to know you and to working with you as you pursue your degree in the College of Arts and Sciences at USF St. Petersburg. *Advising is located in DAV 134 and the phone number for appointments is (727)873-4511.*

**ALL SENIORS WHO ARE PLANNING ON GRADUATING ARE ENCOURAGED TO CHECK THEIR SASS REPORTS TO MAKE SURE ALL REQUIREMENTS ARE MET OR IN PROGRESS. YOU SHOULD ONLY CHECK WHEN THE CLASSES FOR YOUR FINAL SEMESTER ARE LISTED IN SASS. THE TOP OF YOUR SASS REPORT SHOULD STATE “ALL REQUIREMENTS IDENTIFIED BELOW HAVE BEEN MET, PENDING COMPLETION OF CURRENT REGISTRATION.” IF IT DOES NOT SAY THIS, THEN PLEASE SCHEDULE AN APPOINTMENT WITH AN ADVISOR ASAP.**

→The website for USFSP can be accessed at <http://www.stpt.usf.edu>