



Sabbatical Schedule

Application process in 2011-2012 for sabbatical to be taken in 2012-2013

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| October 31, 2011 | Sabbatical 2012-2013 eligibility list, guidelines, and application to be distributed to the College Deans from the Office of Academic Affairs. |
| December 9, 2011 | Faculty must submit a written statement on intention to apply. Statement to include whether one semester at full pay, or two semesters at half-pay, and a short description of sabbatical project. Statements to be submitted to the Department Chair, Program Director, or College Dean. |
| January 13, 2012 | Dean's confirmation of faculty eligibility forwarded to the Office of Academic Affairs. |
| February 13, 2012 | Sabbatical Applications are due in the Office of Academic Affairs. |
| March 26, 2012 | Sabbatical Committee to submit ranked list of recommendations to the Vice Chancellor of Academic Affairs. The list should also include those not ranked and a brief explanation on the decision. |
| April 9, 2012 | Sabbatical Award notifications letters to be sent out by the Vice Chancellor of Academic Affairs. |
| April 19, 2012 | Sabbatical decisions of acceptance or denial by the faculty are due to the Vice Chancellor for Academic Affairs. |