

Financial Aid Information

SPC ROTC students taking USF classes

Follow these procedures if you intend on enrolling at another institution concurrently with your enrollment at St. Petersburg College and wish to receive financial assistance for all classes enrolled.

1. Apply to USF St. Petersburg as a Non-Degree Seeking Student and make sure that the \$30 Application Fee is paid.
2. Register for the classes at USF, and pay the tuition amounts prior to the end of drop/add week at USF St. Petersburg (the first week of the semester). Note: Registration for non-degree students is the week PRIOR to classes beginning. Any non-degree students registering for classes during the first week of classes will incur an additional \$100 late registration charge.
3. Pay all tuition charges by Friday at 5:00 pm by the end of the first week of classes. Failure to pay for the USF classes before the end of the first week will result in the student being dropped from those classes and a \$100 late payment fee being assessed.
4. Complete the **SPC Consortium Agreement for Transient Study** form available through SPC's Financial Assistance Services: <http://www.spcollege.edu/Central/ssfa/HomePage/index.htm>, click on "FAS Forms", then on "Consortium Agreement Procedures"
 - a. Read through and complete all sections on the first page. The Host institution is USF St. Petersburg and our Host Institution ID is 001537.
 - b. On page 2, enter your name, SPC ID, Host Institution and Host School Code (Institution ID), ONLY complete "Student Enrollment Section".
5. After completing the form, submit it to the USF St. Petersburg Office of Financial Aid in BAY (Bayboro Hall) 105 **IN ADDITION TO** a course approval from **one of the two sources**:
 - a. www.facts.org course approval that shows the courses the student is approved to take at the host school (USF St. Petersburg). **OR**
 - b. SPC "Registrar Transient Form". Permission to attend another institution on a transient basis will be granted only to students who have at least a 2.0 "C" average or better at St. Petersburg College. Eligibility for transient status and acceptability of courses is determined by the **SPC campus coordinator of Admissions/Registration**. The student is urged to bring to the campus coordinator of Admissions/Registration course descriptions of each course to determine their transferability and equivalency. Transient permission is not usually given any student for consecutive sessions.

A student who requests transient permission and meets the requirement of a 2.0 "C" average is furnished with a Transient Form. Courses listed on the Transient Form will be accepted as equated on the form. If courses other than those listed are taken, they will be accepted under the conditions listed in this Rule for Transfer Students. Courses earned in transient status are accepted with the grades earned and are treated as transfer work.
6. These forms need to be submitted to the USF St. Petersburg Office of Financial Aid in BAY 105 **after USF's drop/add week**. The USF St. Petersburg Office of Financial Aid will process the paperwork and return it to the SPC Financial Assistance Office. SPC will then pay you any additional financial aid for which you are eligible.