

**UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG**  
**Faculty Senate Meeting**  
**Friday September 29, 2006**  
**Library Conference Room – 3rd floor**

Present: Jerry Notaro, Deanna Michael, Gary Patterson, Kathy Weedman, Margaret Hewitt, Ray Arsenault, Jim Fellows  
Guests: Mark Durand, Academic Affairs, Hugh LaFollette

Meeting was called to order at 10:10 a.m.

A faculty member of the campus Tenure and Promotion Committee has asked the Senate through the College representative if there is a procedure to bring grievance and resolution. Though the Tenure and Promotion Committee is not a Faculty Senate Committee, the Faculty Senate suggests the T&P Committee set procedures for committee member grievances. It also suggests that all T&P members read and familiarize themselves with the UFF contract.

In discussing Stand By committee members, the Faculty Senate suggests the administration randomly recruit members through the Colleges and their Councils. The Colleges and the Library will provide Mark and Karen with a list of faculty committee memberships.

Deanna reported the Tampa Faculty Senate has a presence on the UFF server. It was moved and seconded the USFSP Faculty Senate accept the UFF's offer to also have a presence on their web server. The motion passed.

There was a discussion about Mark's memo to the faculty on teaching loads. All Colleges assign teaching loads differently. The designation of number loads does not equate to equal assignments because of other relevant factors such as research and service. Load assignments are determined by the College Deans.

Hugh LaFollette, Chair of the General Education Committee, reported on the first meeting. Members have developed a set of procedures. They have also determined staggered terms so that one third of the committee will rotate annually. The committee wants to know if it would be appropriate to look at the Exit Requirements in addition to the 36 hours of Liberal Arts. It was moved and seconded the General Education Committee examine the Exit Requirements as part of its charge. The motion passed.

The Faculty Senate is sponsoring First Friday, October 6, at the Williams House.

The College of Arts and Sciences is in the process of setting up divisions. Presently, there are six Divisions and they are developing their by-laws. Concerned about faculty retention, the CAS sent out a survey and received 11 responses. Concerns included close by and flexible day care. Tony Silvia is chairing the Dean's Search Committee.

The College of Education elected their Tenure and Promotion Committee member. The College has been focusing on the new Teach All Children courses and programs. Graduates will be certified for regular and special classes.

The College of Business' new Dean, Geralyn Franklin, has accreditation experience and the entire College is involved in the reaccreditation process.

The Library is still seeking someone to fill the Night USPS Circulation position so the hours can be extended.

Meeting was adjourned at 11:50 a.m.

Next meeting, Friday, December 1, 10 a.m., Library Conference Room, 3<sup>rd</sup> floor.

Respectfully submitted,  
Jerry Notaro, Secretary