

**UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG**  
**Faculty Senate Meeting**  
**Friday, January 27, 2006 8:10AM**  
**Library Conference Room – 3rd floor**

Present: Ambe Njoh, Jim Fellows, Deb Henry, Ron Hill, Deanna Michael,  
Kim Stoddard, David Naar  
Absent: Kathy Weedman  
Guests: John Terrana, reporter

The meeting was called to order at 8:13 AM.

**New Business**

Minutes from the January 13, 2006 meeting were approved.

College level awards for part-time faculty

Although instructors are now eligible for the USFSP Teaching Award, the faculty believe that part-time teaching faculty should be acknowledged for the great work they do. Ambe stated that the colleges should also help the adjuncts pursue their career goals as well. Ambe will inquire of the Regional Chancellor if there are any campus funds available to help support college-level awards. The Senate representatives will take this idea to the College Councils for discussion as well.

Teaching Assignments

Equity in teaching assignments generated a lively and lengthy discussion about the many facets that must be considered. Such issues as level of instruction (graduate or undergraduate), number and size of classes, and research and service assignments are all important elements to consider. There appear to be differences between the USFSP colleges in the criteria used in assignments particularly with respect to whether the faculty member is already tenured or tenure-earning. The Senate members decided to try to gather more information from sources such as national accreditation / certification requirements that the colleges must consider, existing USF documentation, and the Collective Bargaining Agreement. It is important to determine how the colleges intend to provide the means and support for faculty to do research from time of hiring to achievement of tenure and beyond. Deanna composed the following motion:

*Because of our Research I status and our equally important mission to teach, we need to clarify research support and teaching load.*

Jim seconded the motion and all were in favor. Ambe will take this matter to the USFSP administration.

24/7 Emergency line

David Naar brought to the attention of the Senate that at least one of the emergency phones on campus was not working. A student working on the marine science peninsula tried to use the phone and heard a recording. The police are evidently working on the situation but Senate members were alarmed that the non-working phone was not marked in any way as out-of-service. Ron moved that the situation be remedied immediately and that the Regional Chancellor should be notified of this serious problem. Jim seconded the motion; all were in favor.

At 9:45 David Naar and Ron Hill had to leave.

**Old Business**

The group chose one of the photos taken at the last meeting for the web site. Ambe will supply a personal digital photo for the web page.

## USFSP representation to the USF system-wide constitution/charter committee

It was clarified that this committee will define some of the parameters for a system-wide constitution rather than actually write a constitution or charter. Two names were put forward. A secret ballot was conducted. Larry Johnson from the College of Education will represent the USFSP faculty on this committee. Deb will notify Dr. White, Mark Durand and Chris D'Elia.

## Committee on Committees

Kim happily reported that Regina Hyatt was extremely helpful in finding students to serve on the Faculty senate committees where there were vacancies. Kim will notify the chairs of the committees.

## Faculty Survey

Exploring the teaching load assignments issue and research expectations is addressing one of the main concerns mentioned by faculty in this survey.

## College Reports

### College of Arts and Sciences

The faculty presented a proposal to the Dean regarding compensation for administrative duties. The proposal requested that any faculty member serving in an administrative role of coordinating programs would be compensated with a \$4000.00 stipend. If the faculty member were already receiving such a stipend for other duties then the faculty member would not receive an additional \$4000. The Dean approved this proposal.

### College of Business

The College of Business held its election of members for the tenure and promotion committee. This announcement generated a discussion as to whether all colleges were following the procedures as outlined on the USFSP Academic Affairs web site:

<http://www.stpt.usf.edu/academics/documents/proceduresfortandp083005.pdf>

The College of Business Council formalized a draft of the college tenure and promotion procedures. This draft will be taken before a meeting of the tenured faculty for further discussion.

Jim shared that the College of Business does not have stipends for discipline coordinators.

### College of Education

Kim and Deanna reported that the Dean presented a process for a COE-supported faculty sabbatical each fall and spring semester, as long as funds are available. One course release each semester will be open to a competitive process among all tenured, fulltime faculty. Annual reviews are underway.

### Library

Library faculty are preparing annual reviews and working on SACS information pertaining to library issues.

Meeting adjourned at 10 AM.

## Next meeting

February 10, 2006, 3<sup>rd</sup> floor Library Conference Room at 8:10 AM.

### *Future meetings:*

February 24

March 10 & 24

April 7 & 21

Prepared by Deb Henry