

**University of South Florida St. Petersburg**  
**Faculty Senate**  
**Meeting minutes**  
**January 15, 2010**  
**9:00 A.M.**

- I. **Recognition of Members and Alternates:** Chris Meindl, Melanie Riedinger Whitmore, Richard B. Smith, Grover Kearns, Brianne Reck, Malcolm Butler, Patricia Pettijohn.
- II. **Recognition of Guests:** Margaret Sullivan, Norine Noonan, Ashok Dhingra.
- III. **Approval of Agenda:** Approved with addition  
**Additions:** Increase in parking fees
- IV. **Approval of minutes from previous meeting**
- V. **Action Items:**
  - A. Approval of Faculty Senate Library Committee Charge: Deferred
  - B. Approval of Faculty Senate Technology Committee Charge: Deferred
  - C. System Awards
- VI. **Business Items for Discussion:**
  - A. **Administration Reports:**
    1. Chancellor's Report: Discussed USF retirement buy-out. Discussed COB move; Dali building deadline is 1/11/2011; cost is 4.5 million. Discussed evolution of systems model, increased collegiality among campuses. Discussed disparity between our student fees and those of USF Tampa and all other State Universities: Our fees are \$10-11 below those of any other university, at \$13.00; move to increase fees promoted by SG. Discussed need to increase online offerings. Compliance going well, QEP going well, kudos to Jay Sokolovsky. Discussed "leakage" i.e. students try to enroll, have problems, go elsewhere. Discussed need to increase transfer student and graduate student enrollment in CAS and COE.
    2. Regional Vice-Chancellor for Academic Affairs' Report: Encourage colleagues to review USF system documents in a timely fashion, respond promptly, as burden of compliance falls on academic affairs office. Discussed QEP, primary focus of compliance efforts at this time; formatted like a dissertation. 13 months from today's meeting, SACS team will be on campus. Tenure & Promotion is proceeding. Noreen has received the T & P packets. New for this year is the promotion track for Instructors. Was negotiated years ago with the union, never implemented. DL money—TA's at Tampa campus use for developing new hybrid or online courses. Discussion of FS Awards Committee report and guidelines. Discussed "seat time" in online classes, and potential impact on accreditation.
    3. Regional Vice Chancellor for Administrative Services Report: Currently, the position paid for by parking fees is an OPS position, and needs to be upgraded to full time staff. Other factors include increased costs of

utilities, increased enrollment, campus growth and loss of stimulus funding. 7% increase in parking fees proposed. Discussed impact on our lowest paid employees; a lower cost alternative will be offered when a remote parking lot is developed.

**B. President's Report:**

1. Spring Faculty Meeting: Increased role of FS in faculty meeting; Brie will speak and will introduce FS officers and members.
2. Meeting of Senate Presidents with Sr. VP Wilcox: these are regular meetings, held in Tampa, with FS presidents from all campuses.
3. Campus Board Meeting
4. QEP & SACS Compliance
5. Retirement Payout and Domestic Partnership Benefits
6. Administrator Performance Feedback: Committee formed to create an assessment instrument / survey to assess administration.

**C. Committee Reports:**

1. Committee on Committees
2. Awards Committee
3. Other Committees

**D. College Reports**

1. CAS:
2. COB: Have moved and are still settling into offices, somewhat dispersed. High graduate enrollment; discussed requirements of increase in online courses.
3. COE:
4. Library: Reminded folks to ask their colleagues about books authored in 2009 for faculty author event.

**VIII. Announcements:**

January 18, 10:00 MLK Day Parade

January 25 10:00 Dedication of the Science and Technology Building

**Summary**

<b>Motions</b>	<b>Approval Status</b>
1. Move to approve the Faculty Senate Library Committee Charge and the Faculty Senate Technology Committee Charge	Melanie Riedinger Whitmore made the motion
	Chris Meindl seconded the motion.
	Melanie Riedinger Whitmore withdrew the motion. The Senate voted to table discussion until the next meeting.

<b>Motions</b>	<b>Approval Status</b>
2. Move to approve guidelines for the Faculty Teaching Award, from the Awards Committee Report	Richard B. Smith made the motion.
	Grover Kearns seconded the motion.
	The Senate unanimously approved the motion.

<b>Actions (Follow-up)</b>	<b>Person(s) Responsible</b>	<b>Deadline (if any)</b>
Need to clarify status of Faculty Senate committee members with non-faculty status. Should be ex-officio only, including students.	Grover Kearns and Brie Reck	February meeting
<b>Actions (Follow-up)</b>	<b>Person(s) Responsible</b>	<b>Deadline (if any)</b>