

Library Faculty Council Meeting Minutes

7 April 2009, 2:00 p.m., Room 218, Poynter Library

Librarians Present: Deborah Henry, Tina Neville, Jerry Notaro, Patricia Pettijohn, Kaya Van Beynen

Regrets: Marcy Carrel, Jim Schnur (serving reference desk)

Guests: None

Meeting Called to order at 2:04 p.m. by Deb

Minutes Approval of February 2009 minutes was tabled for next meeting

There were no announcements.

Old Business

Candidates for the position of Dean of Library were interviewed during the week of March 25 through April 1, 2009. The search committee will meet April 9 to discuss the merits of each candidate, review the evaluations received and forward that information to the USFSP administration. LFC members submitted individual evaluations to the search committee.

The latest revisions of the Library Faculty Promotion Guidelines were forwarded to Dr. Noonan. Deb will ask Dean Arsenault for an update.

Annual Review guidelines – Library faculty now use the online FAR/FAIR system for reporting annual achievements. The guidelines need to be amended to reflect that change. An ad hoc committee of Jerry, Kaya and Jim will address those revisions some time during summer session.

Tracking library & campus computer usage at Reference – A process was discussed for accruing data about computer use during campus business hours. Deb will consult with Berrie to identify the codes for different campus computing areas. Librarians will collect the data at the beginning of each reference shift. Tina has prepared a spread sheet on which to record the data.

Jerry reported on the progress of the various campus celebrations to commemorate Kathy's tenure as Dean of the library.

Weekend Security proposal – see New Business

New Business

Budget Reductions and Faculty Priorities – Patricia reported that Marcy attended the Faculty Senate where this topic was discussed. Essentially, the Senate encouraged faculty within colleges to establish priorities to deal with possible budget cuts in the coming fiscal year. LFC members felt that was not practical exercise for us at this time.

Faculty Senate established a Faculty Technology Committee. Deb will serve on this committee. Marcy will replace Tina next academic year on the General Education Committee. All other committee and council memberships will stay the same.

Summer hours / weekend closures – Tina, Jerry, Virginia and Deb met with Kathy to discuss options for the 2009 summer schedule. The library has already suffered budget cut backs and lost positions and yet has tried to maintain the same level of service. Various ideas were discussed including reducing hours and alternate ways to staff service desks. It was agreed that we would try to stay with a schedule similar to summer 2008 until we see what the new fiscal year brings.

Patricia shared the results of the CAS Faculty Council Safety Committee survey. Although the document indicated that librarians had been included, we were not. Patricia will address this omission at the next Faculty Senate meeting. Kaya volunteered to contact one of the authors of the survey to explore the problems with the distribution of the survey. Patricia will also relay that LFC greeted the report with great interest and will also present the recent LFC proposal for additional weekend security to the Senate. Our concerns for safety in the library are very similar to the classroom concerns but also extend to potential external threats.

Reports

Budget Council – nothing to report.

Faculty Senate - nothing more to report.

General Education Committee – Tina strongly encouraged everyone to attend the faculty meeting on April 10, 10 am at the CAC. It is very important that all of the faculty understand what the SACS visit will entail.

Graduate Council – Jim reported that Graduate Council did meet and will be reviewing programs.

Research Council – nothing to report.

Undergraduate Council - nothing to report.

The next meeting scheduled for Tuesday, 12 May 2008, at 9:00 a.m.

Please note the change in time.

Meeting adjourned @ 3:10 p.m.

Respectfully Submitted,

Deb Henry, Chair