

Library Faculty Council Meeting Minutes

May 6 2008, 1:00 p.m., Room 218, Poynter Library

Librarians Present: Marcy Carrel, Deborah Henry, Tina Neville, Jerry Notaro, Patricia Pettijohn, and Kaya Townsend

Regrets: Jim Schnur

Guests: None

Meeting: Called to order at 1:05 p.m. by Deb

Minutes: The minutes of the April 5th meeting were approved as distributed.

Old Business:

Promotion Guidelines for Librarians: Tina, Jerry, and Deb slightly revised the Promotion Guidelines that were approved. Our Guidelines are a bit different than the Tampa Campus Librarians' Promotion Guidelines. Outside publication reviews aren't required when going from Instructor to Assistant Rank, or from Assistant to Associate in our document. Removed the document was the specific timeline and many of the procedural details. It was pointed out by Deb that the Tampa campus and library are gearing for ARL and AAU inclusion. As Dean, Kathy has written a cover letter that she agrees with our changes. It was moved and seconded that the small changes be approved. The motion carried unanimously. The new document with today's changes will be submitted to Academic Affairs.

Closing to the Public at Holidays: Kathy responded to Deb's letter that strongly recommends that the Poynter Library and its service desks be closed on Monday (December 22) and Tuesday (December 23). She will consider the suggestion and let the Library Faculty and Staff know soon.

New Business

Marcy will represent the Library on the Faculty Senate's Enrollment Management Committee through 2009. The Faculty Senate Awards Committee is comprised of previous years award winners.

Jerry referred Council Members to the recently distributed Faculty Senate minutes. Present and new members will attend the next Faculty Senate meeting. Patricia is our new Senator. Deb pulled up the Faculty Senate web site and noted the up to date information and organization. She also asked that if representative can't attend a particular meeting that a substitute be sent.

The next meeting scheduled for Tuesday, June 3, 2008 at 2 p.m. Note well the time change. Meeting adjourned at 2:00 p.m.

Respectfully Submitted,

Jerry Notaro