

**University of South Florida St. Petersburg  
Faculty Senate  
Meeting Minutes  
February 19, 2010  
9:00 A.M.**

- I. Recognition of Members and Alternates:** Brianne Reck, Malcolm Butler, Grover Kearns, Chris Meindl, Rick Smith and Melanie Riedinger Whitmore. Absent: Patricia Pettijohn.
- II. Recognition of Guests:** Norine Noonan, Margaret Sullivan, Linda Crossman
- III. Approval of Agenda:** Approved
- IV. Approval of minutes from previous meeting:** Delayed
- V. Action Items:**
  - A. Approval of academic calendar change—Crossman.
  - B. Approval of career ladder for non-tenure track faculty—Noonan.
  - C. Approval of system level administrator performance feedback—Reck.
  - D. Proposed charter amendments—Reck, Smith and Kearns.

**VI. Business Items for Discussion:**

**A. President's Report:**

- 1. Meeting of senate presidents with Sr. VP Wilcox
- 2. ACFS Meeting

**B. Administration Reports:**

- 1. Chancellor's Report: Discussed the evaluation of USF system and St. Petersburg campus administrators. She recommends that St. Petersburg faculty not participate in evaluation of USF system administrators until a survey instrument specifically addresses these administrators' roles as system leaders (not just USF Tampa campus leaders). Chancellor Sullivan added that all USFSP upper level administrators should be evaluated and that we might look to Limestone College (South Carolina) for a model administrator evaluation instrument. The Chancellor added that fall 2010 applications are down and that Graduate student enrollment (especially in the College of Arts and Sciences) is lower than desired and a source of concern.
- 2. Regional Vice-Chancellor for Academic Affairs' Report: Requests from faculty to teach in summer 2010 are 30% greater than the university's budget, so several classes (especially those not essential for students to graduate) will have to be cut from the schedule. The revised USFSP

undergraduate and graduate catalogs received Board of Trustees approval, and this includes revision of rules that allow USFSP to accept transfer students with fewer than 60 credit hours. USF Tampa is likely to restrict the number of science majors it accepts so we may see an increase in science students this fall. Given the late date of USF Tampa's revision of the FAIR system, the due dates for USFSP faculty to complete annual reports will be pushed back until faculty have had an opportunity to be trained to use the revised FAIR system. Finally, USFSP now has a document that specifies criteria for the creation of a career ladder for Instructors (Rank Ladder: Instructor 1, 2 and 3). UFF had bargained for this several years ago but this will be the first year that Instructors with an appropriate number of years of service can apply for advancement to level two.

#### **C. Committee Reports:**

1. Committee on Committees
2. Other Committee Reports

#### **D. College Reports**

1. CAS
2. COB
3. COE
4. Library

#### **E. Other Business**

1. The Senate discussed proposed amendments to the Faculty Senate by-laws to extend the terms of senators—and the senate president—starting with those elected in Spring 2010. This will help create more “institutional memory” within the senate. The senate will take this issue up again at its March 2010 meeting.

#### **VIII. Announcements:**

1. David Carr Memorial—February 19, 2010 at 11:00 am Poynter Library
2. Next Faculty Senate Meeting—March 19 2010 at 9:00 am Bay 220

#### **Meeting Adjournment**

### Summary

<b>Motions</b>		<b>Approval Status</b>
1. Approval of agenda 2. Approval of minutes of previous meetings, December 2009 and January 2010.		<u>BR</u> made the motion.
		<u>MB</u> seconded the motion.
		The Senate voted unanimously approve the February 2010 agenda but delayed approval of prior minutes.
<b>Motions</b>		<b>Approval Status</b>
3. Approval and endorsement of Career Ladder for promotion of Instructors at USFSP. 4. Approval for creating a task force of faculty to develop a USFSP administrator evaluation survey instrument.		<u>??</u> made the motion.
		<u>??</u> seconded the motion.
		The Senate voted to unanimously approve 3 and 4.
<b>Actions (Follow-up)</b>	<b>Person(s) Responsible</b>	<b>Deadline (if any)</b>
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